



**Community
Committee**



Inner North West Community Committee

Headingley, Hyde Park & Woodhouse, Weetwood

Meeting to be held in Woodsley Road Community Centre

Thursday, 16th June, 2016 at 7.00 pm

Councillors:

A Garthwaite
J Pryor
N Walshaw

Headingley;
Headingley;
Headingley;

J Akhtar
G Harper
C Towler

Hyde Park and Woodhouse;
Hyde Park and Woodhouse;
Hyde Park and Woodhouse;

J Bentley
S Bentley
J Chapman

Weetwood;
Weetwood;
Weetwood;





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Shaid Mahmood Tel: 395 1652

*Images on cover from left to right:
Headingley – Carnegie Pavilion; Bin yard at 'the Harolds'
Hyde Park & Woodhouse - Hyde Park cinema; Makkah Masjid Mosque
Weetwood - Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>OPEN FORUM</p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
2			<p>COMMUNITY COMMITTEE TOPIC - ADULT LEARNING IN INNER NORTH WEST LEEDS</p> <p>An interactive topic discussion around adult education classes in the Inner North West Area and what people would like to see in their area.</p>	1 - 8
3			<p>EMPLOYMENT AND SKILLS UPDATE</p> <p>To receive and consider the attached report of the Chief Officer, Employment and Skills.</p>	9 - 12
4			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
5			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
6			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
7			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct</p>	
8			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			MINUTES - 18 MAY 2016 To confirm as a correct record, the minutes of the meeting held on 18 May 2016	13 - 16
10			COMMUNITY COMMITTEE APPOINTMENTS 2016/2017 To receive and consider the attached report of the City Solicitor	17 - 26
11			COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP) To receive and consider the attached report of the Chief Officer, Housing Management	27 - 32
12			NOMINATIONS TO COMMUNITY COMMITTEE SUB-GROUPS To receive and consider the attached report of the West North West Area Leader	33 - 36
13			WELLBEING FUND UPDATE FOR 2016/17 AND END OF YEAR MONITORING REPORT FOR 2015/16 To receive and consider the attached report of the West North West Area Leader	37 - 86
14			AREA UPDATE REPORT To receive and consider the attached report of the West North West Area Leader	87 - 98
15			LETTINGS POLICY REVIEW CONSULTATION UPDATE To receive and consider the attached report of the Director of Environment and Housing	99 - 112

Item No	Ward/Equal Opportunities	Item Not Open		Page No
16			INNER NORTH WEST COMMUNITY COMMITTEE BRIEFING NEIGHBOURHOOD TEAM - JUNE 2016 To receive and consider the attached report of the Chief Officer, Access & Care Delivery, Adult Social Care	113 - 116
17			DATE AND TIME OF NEXT MEETING	



Inner North West Community Committee

Headingley, Hyde Park & Woodhouse and Weetwood

Adult Learning in Inner North West Leeds Topic Report



Foreword by Cllr Javaid Akhtar

Chair of the Inner North West Community Committee



The focus for this Community Committee meeting is on adult learning in the areas of Headingley, Hyde Park and Woodhouse and Weetwood wards. We wanted to hold an interactive session around what local residents, businesses and organisations would like to see taking place in their area so that we can ensure that we're providing the right kind of courses and people are gaining the right skills for the jobs available in the area.

We'll have members of staff from the Council's Employment & Skills team on hand to talk about what is currently on offer and discuss what courses you'd like to see starting in September 2016.

The team will also be talking about the Re-Making Leeds scheme; a project to develop the heritage restoration skills of 18-24 year olds who have already completed a general construction qualification. The Inner North West area is steeped in old, historic buildings and it would be great if we could encourage people living in the area to acquire these heritage construction skills to help restore these properties.

We'll finish this section of the meeting with a formal update report from the Employment & Skills team regarding the work that they've been undertaking in the area over the past year.



Agenda

The meeting is focusing on the Inner North West Area which comprises Headingley, Hype Park & Woodhouse and Weetwood wards.

1. Welcome and Introduction from Chair – Cllr J Akhtar

2. Open Forum

An opportunity for members of the public to raise any local issues that they might have with their Councillors.

3. Leeds City Council Employment & Skills Team – Ann Eveleigh

An interactive session looking at adult learning for the Inner North West area.

4. Annual update report from Employment & Skills

The Employment & Skills Team have produced an annual report, detailing the work that they have been doing in the Inner North West area over the past year.

5. Meeting Formalities

Community Committee business papers which will include an update on the allocation of Wellbeing fund monies, and Member appointments to outside bodies, the Housing Advisory Panel and Community Committee sub groups. There will also be an update on the work of the sub groups and forums in the area.

We'll also receive reports regarding a consultation on a new housing lettings policy and an annual report from the adult social care team.

The Key Facts

The statistics

Take up of the services that Employment & Skills provides has increased across the area. In 2015/2016, 1549 people accessed services, an increase on the previous year's total of 1310.

People Accessing the Service 2015/16 (April 2015 – March 2016)	Jobshops	Emp. Leads Recruitment events	LCC Apprenticeships	Community Learning	Apprenticeship HUB	RE-Making Leads	Headstart	Work Experience	Devolved Youth Contract	TOTAL
Headingley	138	20	1	219	1	0	2	1	2	384
Hyde Park & Woodhouse	462	32	1	394	1	0	12	1	2	905
Weetwood	85	8	0	157	0	0	6	0	4	260
TOTAL	685	60	2	770	2	0	20	2	8	1,549

The take up of this service has allowed people to find new jobs and gain new skills and qualifications. The table below shows how many people have been able to achieve this:

	People Into Work 2015/16	People Gaining Qualifications (Accredited Skills) 2015/16	People with Improved Skills Non Accredited (Inc Work Experience) 2015/16
Headingley	85 (22%)	14 (4%)	201 (52%)
Hyde Park and Woodhouse	179 (20%)	41 (5%)	351 (39%)
Weetwood	47 (18%)	8 (3%)	148 (57%)
TOTAL	311 (20%)	63 (4%)	700 (45%)

This is coupled with a reduction in the number of people in the area claiming JSA and other DWP benefits:

16-64 Age Group JSA Claimants			Change	16-64 Age group DWP Working Age Client Group Benefits		Change
	March 2016	March 2015		August 2015	August 2014	
Headingley	175	295	-40%	775	940	-17%
Hyde Park and Woodhouse	520	665	-21%	1915	2035	-5%
Weetwood	220	295	-25%	1120	1220	-8%
TOTAL	915	1255		3810	4195	

What is adult learning?

The **purpose** of Adult Education is to:

- Provide a broad range of learning that brings together adults, often of different ages and backgrounds to address a need, acquire a new skill, become healthier, pursue an interest or learn how to support their children.
- Maximise access to Adult Education for adults, bringing new opportunities and improving lives, whatever people's circumstances.
- Promote social renewal by bringing local communities together to experience the joy of learning and the pride that comes with achievement.
- Maximise the impact of Adult Education on the social and economic well-being of individuals, families and communities.

The **objectives** of the programme are to:

- Focus public funding on people who are marginalised and least likely to participate, including workless adults, people on low incomes with low skills and those that did not achieve at school.
- Challenge disadvantage through learning.
- Widen participation and transform people's destinies by supporting progression relevant to personal circumstances.
- Engage those from the most deprived neighbourhoods.
- Engage those target groups underrepresented in Adult Education.
- Develop stronger communities, with more self-sufficient, connected and pro-active citizens.



What adult learning courses are currently running in the area and what would you like to see more of?

Adult learning in the area is thriving, with over 200 courses being delivered or planned. It provides a broad range of learning that brings together adults, often of different ages and backgrounds to address a need, acquire a new skill, become healthier, pursue an interest or learn how to support their children.

Courses are targeted in the most deprived neighbourhoods with a focus on people who are marginalised and least likely to participate, including workless adults, people on low incomes with low skills and those that did not achieve at school

The range of courses currently includes:

- Brush up your English or Maths
- English as a second or other language
- Computing, at a range of different levels, from courses targeting older learners to those supporting jobsearch
- Creative arts
- Employability programmes
- Occupational taster courses
- Building self-esteem and confidence
- Healthy living
- Childcare (Level 1)
- Introduction to volunteering and working in childcare
- Family Learning delivered in primary schools and children's centres in the area.

Family learning encourages families to become involved in their children's learning also giving parents /carers the opportunity to develop their own skills in literacy and numeracy

Visit our website: <http://www.leeds.gov/adultedu> to find out more

**WHICH VENUES
SHOULD WE BE USING?**

**HOW CAN WE ENCOURAGE MORE
PEOPLE TO ATTEND ADULT
LEARNING COURSES?**

Re-Making Leeds Project

The city of Leeds has over 2,300 listed structures and more than 70 conservation areas, as well as a huge number of buildings built over 100 years ago. Many of these are now showing their age and are in need of expert maintenance to stop them falling into disrepair.

However, the number of skilled craftspeople with the experience and expertise to care for the city's architectural heritage is small and there is a danger that, without more people being trained in this specialist field, this heritage could be at risk.

Funded through Heritage Lottery Fund (HLF) and working with project partners Leeds College of Building, York College and Heritage Craft Alliance, Re-Making Leeds is helping to develop the heritage skills required to maintain, repair and refurbish these properties.

Work based training is available in:

- Brick work
- Carpentry and joinery
- Stonemasonry
- Painting and decorating
- Lime mortar plastering and rendering
- Wall and floor tiling
- Specialist lead work

This scheme is free and open to both employed and unemployed people with a construction background. Do you know anyone who might be interested in signing up and boosting their skills?

The primary aim of the project is to develop the heritage restoration skills of 18-24 year olds who have already completed a general construction qualification. The project is also training college tutors and supervisors to deliver relevant training and provide short courses for those already with links to the building industry.



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Report of: Sue Wynne, Chief Officer Employment and Skills

Report to: Inner North West Community Committee. Hyde Park and Woodhouse, Headingley and Weetwood wards

Report author: Jane Hopkins 07891 278708

Date: 16 June 2016 - To note

Title: Employment and Skills Update

Purpose of report

1. The purpose of this report is to update the Community Committee on Employment and Skills Service activity and note key unemployment data for the Area.

Main issues

2. Take up of services has increased across the Area. In 2015/2016, 1549 people accessed services, an increase on the previous year's total of 1310. The ward analysis by service activity is below:

People Accessing the Service 2015/16 (April 2015 – March 2016)	Jobshops	Emp. Leeds Recruitment events	LCC Apprenticeships	Community Learning	Apprenticeship HUB	RE-Making Leeds	Headstart	Work Experience	Devolved Youth Contract	TOTAL
Headingley	138	20	1	219	1	0	2	1	2	384
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Weetwood	85	8	0	157	0	0	6	0	4	260
TOTAL	685	60	2	770	2	0	20	2	8	1,549

3. The total job outcomes, qualification and skills achievements, by ward, as a result of these interventions are detailed in the table below. Outcome volumes for jobs have

mirrored the previous year, for qualifications have shown a minimal decrease and for skills have shown an increase.

	People Into Work 2015/16	People Gaining Qualifications (Accredited Skills) 2015/16	People with Improved Skills Non Accredited (Inc Work Experience) 2015/16
Headingley	85 (22%)	14 (4%)	201 (52%)
Hyde Park and Woodhouse	179 (20%)	41 (5%)	351 (39%)
Weetwood	47 (18%)	8 (3%)	148 (57%)
TOTAL	311 (20%)	63 (4%)	700 (45%)

4. The Personal Work Support Package, PWSP, requiring those unemployed residents in receipt of Council Tax Benefit to attend Jobshops for additional jobsearch support, is working well. Since it commenced in April 2015 (mandatory since October), 2571 people have attended with 31% securing employment. A review of the Package after its first full year of operation has just been completed and a number of actions relating to Jobcentre Plus status and eligibility checks, the induction sessions and referral to additional support will be implemented to further improve the customer experience and outcomes.

5. Community Learning in the Area continues to thrive with over 170 course being delivered or planned. There is a commitment to ensuring that the offer remains relevant, and responsive to the needs and interests of learners. The current offer includes:

Brush up English, Maths and Language skills

Computing at a range of different levels from courses targeting older learners to those supporting jobsearch

Creative arts

Employability programmes

Entry level provision linked to future developments in retail

Family Learning and Wider Family Learning programmes

Healthy living

Childcare (Level 1)

6. There are currently 14 live Development/Business contacts within West North West, the majority of which are in the adjoining Community Committee Areas. However, opportunities at the key city centre development – Victoria Gate – are currently being promoted at a series of Roadshows at Community Hubs. There are now just 2 remaining, one in South and at Armley Hub on 27 June. The roadshow which was likely to be most accessible for residents of these wards was at Great George Street on 15 June. Those who miss the roadshows can still apply on line for any of the vacancies. The 2 week Pre Employment course, to prepare those who had been invited as a result of attending the round of information sessions, has just ended and we are awaiting information on those selected to attend the Assessment Centre.
7. Over 5,000 young people and their parents and carers attended the Leeds Apprenticeship Recruitment Fair at the First Direct Arena on the 14 March 2016. The 3 hour event hosted access to employers and training providers with live and planned

vacancies. Visitors were able to obtain information on a wide range of possible job roles and careers or to seek more detailed advice on specific job roles or employers. Over 1,100 expression of interest forms were completed by young people at the event in response to live vacancies and these have now been processed by Apprenticeship Hub staff and referred to the appropriate employers and training providers. These will be tracked over the next few months to record how many are offered and start an apprenticeship and to ensure that those that do not can continue to access help and support to access other opportunities.

Conclusion

10. The Service has continued to support a number of residents from all wards across its provision. The employability support available to residents is set to increase significantly over the coming months as the city benefits from a number of initiatives funded through the European Structural and Investment Fund, ESIF. In combination, these programmes will offer employability and skills support to unemployed residents with specific and tailored support for those furthest from the labour market with multiple and complex needs.

11. Unemployment rates within the two main benefit types generally mirror the city picture. There has been a significant reduction over time in JSA volumes but a smaller reduction for those in receipt of health related work benefits particularly. The new programmes detailed above and the proposed new national Work and Health Programme will seek to address these challenges.

Recommendations

11. It is recommended that Members:

- note the content of this report
- feedback any emerging needs as a result of the themed event
- receive a further update in 2017 to include detail and progress on the ESIF programme

Background information

- The JSA and Working Age Client Group volumes by ward are included below:

16-64 Age Group JSA Claimants			Change	16-64 Age group DWP Working Age Client Group Benefits		Change
	March 2016	March 2015		August 2015	August 2014	
Headingley	175	295	-40%	775	940	-17%
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TOTAL	915	1255		3810	4195	

INNER NORTH WEST COMMUNITY COMMITTEE

WEDNESDAY, 18TH MAY, 2016

PRESENT: Councillor J Pryor in the Chair

Councillors J Akhtar, J Bentley, S Bentley,
A Garthwaite, G Harper, C Towler and
N Walshaw

36 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

Councillors J Bentley and S Bentley informed the meeting that they were known to the applicant with regards to the request for funding the Right Choices Project and would take no part in the discussion or decision on this application.

37 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor J Chapman.

38 Minutes - 3 March 2016

RESOLVED – That the minutes of the meeting held on 3 March 2016 be confirmed as a correct record.

39 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations on matters within the terms of reference of the Community Committee. On this occasion there were no members of the public in attendance.

40 Election of the Community Committee Chair for the 2016/2017 Municipal Year

The report of the City Solicitor set out the arrangements for the election of Chairs to Community Committees and recommended that Members elected an eligible Member to the position of Chair for the Inner North West Community Committee for the 2016/17 Municipal Year.

The deadline for nominations had finished on 17th May 2016 and a nomination had been submitted on behalf of Councillor Javaid Akhtar.

RESOLVED – That Councillor J Akhtar be elected as Chair of the Inner North West Community Committee for the 2016/17 Municipal Year.

41 Wellbeing Fund and Youth Activities Fund Allocation Report

The report of the West North West Area Leader advised Members of the following:

- Projects for consideration and approval from Wellbeing Fund allocation for 2016/17
- The Youth Activities Fund budget available for 2016/17
- Those projects for consideration and approval from the Youth Activities Fund allocation for 2016/17.

Nicole Darbyshire, Area Officer presented the report.

Members' attention was brought to the following Wellbeing Revenue Projects for consideration:

- Right Choices project - £10,498 – this had been deferred from the previous Community Committee meeting and an amended application provided.
- Funding request for £1,000 towards the delivery of the proposed Little London Community Day to be held in July 2016.
- Additional funding of £2,880 to the Fit Kids projects to cover the cost of room hire at Woodsley Community Centre

Members' were reminded that, at the December 2015 Community Committee meeting, they had authorised £10,000 in Wellbeing Capital monies for environmental improvements at Lovell Park Flats, subject to match funding being sought. Members were informed that match funding had now been secured and they agreed that they were happy to release this funding.

Members were informed of the remaining Youth Activities Fund budget and the following applications for funding:

- School Activities – INW Hub Cluster - £2,100
- Lazer Centre Activity Programme – Lazer Centre - £5,970
- Up to You Trapeze Project – Urban Angels - £2,942
- Craft, Create, Animate – Leeds Libraries - £602
- Mini Breeze - £3,825

With regard to the Mini Breeze, it was reported that an event could be provided at Tinshill Rec or Woodhouse Moor. Members suggested that one be held at each, at a cost of £3,825 each. There was some concern regarding the publicity and marketing of Breeze Events and it was suggested that further funding of £300 be allocated to raise awareness of any proposed events. Members also discussed the possibility of a SK8 Safe event and it was

reported that this could be followed up and agreed via the use of a delegated decision notice.

Members were reminded of the allocation of funds for Commemoration of the Battle of the Somme and Members were made aware of events taking place. There would be a bugler at the Cenotaph at St Michael's Church, Headingley.

Further to funding allocated for events during the World Triathlon Series to be held in Leeds, the following projects had been proposed:

- Balbir Singh Dance Company - £1,000
- Cardigan Centre - £1,860
- Left Bank Leeds - £1,500
- One Day Creative Limited - £1,000
- RJC Dance - £1,000
- Skippco - £750

Members were asked to nominate any other projects that could be supported with remaining funds.

RESOLVED –

(1) That the following projects be approved from Wellbeing Fund allocations:

- Right Choices Project - £10, 498
- Little London Community Day - £1,000
- Fit Kids - £2,880
- Lovell Park Flats environmental improvements - £10,000

(2) That the following projects be approved from Youth Activities Fund allocations:

- School Activities – INW Hub Cluster - £2,100
- Up to You Trapeze Project – Urban Angels - £2,942
- Craft, Create, Animate – Leeds Libraries - £602
- Mini Breeze - £7,950

(3) That the following projects be supported from funds earmarked for the World Triathlon Series:

- Balbir Singh Dance Company - £1,000
- Cardigan Centre - £1,860
- Left Bank Leeds - £1,500
- One Day Creative Limited - £1,000
- RJC Dance - £1,000
- Skippko £750
- Activity at the Health Centre on Meanwood Road and animating the route along the Headingley / Weetwood border £1,890

42 Date and Time of Next Meeting

Thursday, 16 June at 7.00 p.m.



Report of: City Solicitor

Report to: Inner North West Community Committee – Headingley, Hyde Park & Woodhouse and Weetwood

Report author: Andy Booth

Date: 16 June 2016

For decision

Community Committee Appointments 2016/2017

Purpose of report

- 1 The purpose of this report is to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at Appendix 1;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Outside Bodies**
2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.
3. **Community Committee Champions**
4. The Constitution requires that Community Committees appoint Member 'Champions' in several designated areas. Currently, these areas are: 'Environment & Community Safety'; 'Children's Services'; 'Employment, Skills & Welfare'; and 'Health, Wellbeing & Adult Social Care'.

5. Children's Services Cluster Partnerships

6. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be designated as a 'Community & Local Engagement' appointment, and therefore be delegated to Community Committees for determination.

7. Corporate Parenting Board

8. In recent years Community Committees have been used as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. Outside Bodies

10. The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request.
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 which are made by the Committee at today's meeting are subject to Member Management

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. Outside Body Appointments 2016/2017

19. This year there are **4** appointments to be made in relation to the following organisations:-

Better Communities Leeds Board of Directors

Cardigan Centre

Swarthmore Education Centre

Ireland Wood Children's Centre Management Committee

Local Housing Advisory Panels

20. Due to changes regarding Elected Member representation on the Local Housing Advisory Panels, a dedicated report on this can be found elsewhere on the agenda.

21. Community Committee Champions

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety (currently Cllr C Towler)**
- **Children's Services (currently Cllr N Walshaw)**
- **Employment, Skills and Welfare (currently Cllr J Pryor)**
- **Health, Wellbeing and Adult Social Care (currently Cllr J Akhtar)**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.

- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. Corporate Parenting Board

26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2016/17 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board.

31. Children's Services Cluster Partnerships

32. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

34. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
38. The Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
ESNW (Extended Services North West: Weetwood, Adel & Wharfedale)	2	1 Adel & Wharfedale 1 Weetwood	Appointment of Outer North West CC Cllr J Bentley
Inner NW Hub	2	1 Kirkstall 1 Headingley	Appointment of Inner West CC Cllr J Pryor
Open XS (Hide Park, Woodhouse and part of Headingley)	1	1 Hyde Park and Woodhouse	Cllr C Towler

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board.

Background information

- None

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Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Better Communities Leeds Board of Directors				1	Vacancy	Y	Annual	Labour
Cardigan Centre	Yes	1	Jun-16	1	Neil Walshaw	Y	Annual	Labour
Swarthmore Education Centre	Yes	1	Jun-16	1	Gerry Harper	Y	Annual	Labour
Ireland Wood Children's Centre Management Committee	Yes	1	Jun-16	1	Susan Bentley	Y	Annual	Liberal Democrat
Local Housing Advisory Panel(s) - <i>Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda</i>								

	4	4	4
Number of places	4		
Places held pending review	4		
Places currently filled beyond July 10	0		
Number of places to fill	4		
Number of Members in the Committee Area	9	Percentage of Members on the Committee	Notional Places Allocated
Labour	6	67	2.67
Liberal Democrat	3	33	1.33
Conservative	0	0	0.00
	0	0	0.00
Total	9		



Report of: Jill Wildman, Chief Officer Housing Management

Report to: Inner North West Community Committee, Headingley, Hyde Park and Woodhouse and Weetwood Wards.

Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 07891 271612

Date: 16 June 2016 For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Community Committee to the Inner North West Housing Advisory Panels (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes, and the Inner North West HAP, that includes the Kirkstall Ward.
3. The Inner West Community Committee will be invited to make a Ward Member nomination for the Inner North West HAP to reflect the Kirkstall Ward remaining in the boundary of the Inner North West HAP.
4. Ward Members play an important role in helping the panels undertake their wider tenant engagement role, giving insight into the needs of local communities and linking the priorities of the HAP with the Community Committee so that Council and other services work more effectively together.

5. HAP membership currently includes two Elected Members that are nominated by the Community Committees. This has been in place a number years.
6. However, this standard request to all the Community Committees to nominate 2 Ward Members has raised a number of queries due to the variations in the number of wards within each HAP area, and the variation in the number of Council homes within them (See appendix 1)
7. To address this and to adopt a more flexible approach, Community Committees in their June 2016 round of nominations are requested to:
 - a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis.
8. To reflect the tenant-led nature of the HAPs, and the potential increase in Ward Members for some HAPs, tenant membership, as outlined in the HAP terms of reference, will be adjusted from 10 tenants, up to a possible 12.
9. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant and Community Involvement Service and the Area Support Teams. Closer working between these teams and services will also help maximise the opportunities for the joint funding of local projects.

Corporate considerations

10.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these

would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

11. The Housing Service is seeking nominations to Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

12. The Inner North West Community Committee is requested to nominate up to 1 Ward Member from each of the Headingley, Hyde Park and Woodhouse and Weetwood Wards within the HAP area.

Background information

- Key functions of Housing Advisory Panels are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.

- Support all forms of tenant engagement activity, linking local activities and projects with Communities Teams and other partners. More information is available from www.leeds.gov.uk/hap or from the Tenant and Community Involvement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

Appendix 1

HAP	# Homes	Wards	# Homes
Inner East (2 Wards)	7351	Gipton and Harehills	2808
		Burmantofts and Richmond Hill	4543
Inner North East (3 Wards)	3146	Moortown	509
		Roundhay	640
		Chapel Allerton	1997
Inner North West (4 Wards)	6327	Headingley	153
		Weetwood	1396
		Hyde Park and Woodhouse	2264
		Kirkstall	2514
Inner South (3 Wards)	6612	City and Hunslet	1900
		Middleton Park	2245
		Beeston and Holbeck	2467
Inner West (2 Wards)	5748	Bramley and Stanningley	2833
		Armley	2915
Outer East (1 Ward)	4545	Killingbeck and Seacroft	4545
Outer North East (3 Wards)	2458	Harewood	398
		Wetherby	874
		Alwoodley	1186
Outer North West (4 Wards)	3686	Adel and Wharfedale	663
		Guiseley and Rawdon	723
		Horsforth	919
		Otley and Yeadon	1381
Outer South (4 Wards)	4277	Ardsley and Robin Hood	888
		Morley North	957
		Morley South	1125
		Rothwell	1307
Outer South East (4 Wards)	5542	Garforth and Swillington	909
		Kippax and Methley	1168
		Temple Newsam	1573
		Crossgates and Whinmoor	1892
Outer West (3 Wards)	5103	Calverley and Farsley	777
		Pudsey	1732
		Farnley and Wortley	2594

Jan-16

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Report of West North West Area Leader

Report to Inner North West Community Committee

Date: 16 June 2016

Subject: Nominations to Community Committee Sub Groups

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Headingley, Hyde Park & Woodhouse, Weetwood.		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report sets out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of Chair to each group. The report also seeks nominations for both Elected Member and resident representatives from each ward to each sub group.
2. In addition, the report asks Members to consider the merits of the existing Sub Groups.

Recommendations

Members are asked to:

- Select a chair for each Sub Group of the Inner North West Community Committee.
- Nominate an Elected Member representative from each ward for each Sub Group.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.

1 Purpose of this report

- 1.1 The purpose of this report is to set out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of

Chair to each group. The report seeks nominations for both Elected Member and resident representatives from each ward to relevant sub groups.

2 Background information

- 2.1 The Inner North West Community Committee has used a range of sub groups in the past to address issues of thematic importance. The committee currently operates three active sub groups: Environment; Children & Young People; Planning.
- 2.2 This report highlights the current arrangements for Elected Member representation to these sub groups and seeks Members' views on the representation for 2016-17.

3 Main issues

Environment Sub Group

- 3.1 The Environment Sub Group generally meets on a quarterly basis. It receives service reports from the refuse and cleansing services, Environmental Services and Parks and Countryside and oversees the Service Level Agreement in relation to the delegated functions of cleansing and environmental enforcement services. The group is attended by representatives from universities and student unions and feeds into the annual response to peaks in service demand during freshers week and student changeover. The sub group receives officer support from the Communities Team and operates in an advisory capacity, passing key messages for approval by the Community Committee.
- 3.2 The current Elected Member representation to the Environment Sub Group is made up of one Councillor representative per ward.
- 3.3 It was agreed at the Inner North West Area Committee on 15th December 2011 that the Environment Sub Group should have one resident representative from each ward in the Inner North West area.
- 3.4 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate one resident representative from each ward.

Children & Young People's Sub Group

- 3.5 The Children & Young People's Sub Group was formed to lead on the allocation of the Inner North West Youth Activities Fund. Meetings take place quarterly to receive updates on children and young peoples' projects and to consider YAF applications. Meetings are attended by Members, the WNW Communities Team, the Youth Service, cluster representatives, external youth services providers, and community safety.
- 3.6 Members are asked to agree the Elected Member representation from each ward and selection of chair.

Planning Sub Group

- 3.7 The Planning Sub Group will meet once a month to review recent planning applications and to discuss planning policy as it relates to the Inner North West area of Leeds. The group operates in an advisory capacity and passes key messages to the Community Committee. The Planning Sub Group has received some support from the Communities Team, but going forward, will become more community led and self-organising.
- 3.8 The current Elected Member representation to the Planning Sub Group is made up of one Councillor representative per ward. The Planning Sub Group also currently has two resident representatives from each ward in the Inner North West area.
- 3.9 Given that Kirkstall is developing its neighbourhood plan, which impacts on the Inner North West area, it continues to be invited to send representation to the Planning Sub Group.
- 3.10 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate two resident representatives from each ward.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Elected members have been consulted on the content of this report.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council policies and City Priorities

- 4.3.1 Community Committees may appoint advisory sub groups as outlined within the Council Constitution.

4.4 Resources and value for money

- 4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

- 4.6.1 There are no risk management implications to this report.

5 Conclusions

- 5.1 The Inner North West Community Committee sub groups provide the committee with the opportunity to consider information on a number of key areas of work in

much more detail than would be possible through the main meeting cycle. It is therefore felt that the sub groups should continue to meet, to provide this additional capacity and membership should be confirmed for the 2016 – 17 municipal year.

6 Recommendations

6.1 Members are asked to:

- Nominate an Elected Member representative from each ward for each Sub Group.
- Select a chair, from the Member representatives selected, for each Sub Group of the Inner North West Community Committee.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.



Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Nicole Darbyshire

Date: 16 June 2016

For decision

Wellbeing Fund update for 2016/17 and end of year monitoring report for 2015/16

Purpose of report

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activity Fund for 2016/17 and the current position of the small grants and skips pot. It also provides end of year monitoring for 2015/16.
2. The report also asks that the Committee reviews the minimum conditions for taking delegated decisions outside of Community Committees.

Recommendations

3. The Inner North West Community Committee is asked to:
 - Note the current budget position for the Wellbeing Fund for 2016/17 (**Appendix 1**).
 - Note the content of the end of year monitoring returns for projects funded in 2015/16 (**Appendix 2**).
 - Note the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).

- Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 3**) and to consider YAF funding applications.
- Review the minimum conditions for taking delegated decisions outside of Community Committees as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2016/2017.

Main issues

3. This report provides members with an update on the budget position for the Wellbeing Fund for 2016/17 and includes the end of year monitoring returns for projects funded in 2015/16. The report highlights the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting. It also provides an update on the Youth Activity Fund.
4. Community Committees have a delegated responsibility for the allocation of Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
5. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
6. In addition, the Inner North West Community Committee receives a sum of Youth Activity Fund monies. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
7. Community Committees have received a reduced allocation to their Wellbeing Revenue Budgets for 2016/17 compared with that given in 2015/16. This gave the Inner North West Community Committee an allocation of £109,850. Taking into account project underspends and roll forward from 2015/16, the total fund available for new projects in 2016/17 was £111,922. This funding has so far been committed to 17 projects for 2016/17, as listed in **Appendix 1** (paragraph 1.2).
8. In addition to revenue, the Community Committee also receives an allocation of Wellbeing capital funding. At the last update received from the Council's Finance Department on 5 May 2016, there was **£9,300** in capital monies available for allocation. See **Appendix 1** (paragraph 1.7) for a full budget update.
9. For 2016/17, the Inner North West Community Committee received a sum of £21,350 Youth Activity Fund (YAF) monies. Taking into account project underspends and roll forward from

2015/16, the total fund available for new YAF projects in 2016/17 was **£31,040**. This funding has so far been funding committed to 4 projects for 2016/17, as listed in **Appendix 1** (paragraph 1.6)

10. **Wellbeing budget statement 2016/17 and year end monitoring for 2015/16**

The latest Wellbeing budget statement for 2016/17 is included as **Appendix 1** to this report. There is **£9,721** remaining to allocate this financial year.

Appendix 1 sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

Details of monitoring returns provided by Wellbeing projects funded in 2015/16 are set out in **Appendix 2**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. Members are asked to note the content of the Wellbeing monitoring returns.

11. **Wellbeing Budget – Small Grants & Skips**

Table 1 below outlines those small grant applications that have been approved since the last meeting of the Inner North West Community Committee. **Table 2** outlines those skips that have been approved since the last meeting. Taking these into account, there is **£7,386** still available for allocation for small grants and skip hire in the 2016/17 budget. The Community Committee is asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 1: Small Grant Approvals (01/04/16 – 07/06/16)

Project Name	Organisation /Department	Amount Requested	Amount Approved
Hub cluster of schools diversionary project	Inner North West Hub cluster/ West Yorkshire police	£670	£670
PHAB Youth Groups	Prince Philip Centre PHAB Leeds	£371.82	£371.82
Emergency Transport for Local Older People	Older Wiser Local Seniors	£500	£500

Table 2: Skip Approvals (01/04/16 – 07/06/16)

Project Name	Organisation /Department	Amount Requested	Amount Approved
Skip for Hollin Lane Allotments	Hollin Lane Allotments	£145	£145

12. Youth Activity Fund

For 2016/17, the Inner North West Community Committee had £31,040 available for allocation. This fund is to commission sports and cultural activity for young people aged 8 -17. **Table 3** below lists those projects currently agreed for Youth Activity Fund Support. This leaves **£17,446** available for allocation.

Table 3: Youth Activity Fund – Projects funded to date

Project Name	Organisation /Department	Amount Requested	Amount Approved
INW Hub Cluster School Holiday Activities	INW Hub Cluster	£2,100	£2,100
Up to you	Urban Angels	£2,942	£2,942
Craft, Create, Animate	Leeds Libraries	£602	£602
Mini Breeze	Breeze	£3825	£7950 (to include x 2 Mini Breeze and publicity)

Members have received a YAF application from the organisation Sk8 Safe for the provision of 6 weekly 'safe skating' sessions at Beckett Park. The project summary has been circulated to all Members for comment and it has been proposed that the project run for a period of 8 weeks. The application is for a cost of **£1110** and Members are recommended to approve the project.

13. 2016/17 Wellbeing Capital Projects

At the last update received from the Council's Finance Department on 5 May 2016, there was **£9,300** in capital monies available for allocation. A full update regarding those capital projects currently ongoing is available at Appendix 1 (at 1.7).

14. Minimum conditions for taking delegated decisions

Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets. Concurrently with the Committee, designated officers have delegated authority from the Assistant Chief Executive (Citizens and Communities) to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- a delegated decision must have support from a majority of the community committee elected members represented on the committee

- (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

From the commencement of this municipal year, the Constitution allows for the delegated decision process and associated minimum conditions to also include urgent decisions required around the use of Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate considerations

15. Consultation and Engagement

Local priorities were set through the Area Business Plan process and the 2016/17 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people also being taken into account.

16. Equality and Diversity / Cohesion and Integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

17. Council policies and City Priorities

Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

18. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

19. **Legal Implications, Access to Information and Call In**

There are no legal implications or access to information issues. This report is not subject to call in.

20. **Risk Management**

Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

21. The Inner North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2016-17.

Recommendations

22. The Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2016/17 (**Appendix 1**).
- Note the content of the end of year monitoring returns for projects funded in 2015/16 (**Appendix 2**).
- Note the current position of the small grants and skips pot and those small grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 3**) and consider any YAF applications.
- Review the minimum conditions for taking delegated decisions outside of Community Committees as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2016/2017. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.

INNER NORTH WEST COMMUNITY COMMITTEE
2016-17 Wellbeing Statement

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2016-17 financial year from 2015-16.

2016/17 INW Revenue Budget	
Balance Brought Forward from 15/16	
INW Revenue Allocation for 2016/17	
Total	
Schemes Approved from 2015-16 budget to be paid in 2016-17	
Projects approved in 16/17	
Total Commitments	
Remaining to Allocate (Wellbeing)	

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid re

INW/16/01/LG
INW/16/02/LG
INW/16/03/LG
INW/16/04/LG
INW/16/05/LG
INW/16/06/LG
INW/16/07/LG
INW/16/08/LG
INW/16/09/LG
INW/16/10/LG
INW/16/10/LG
INW/16/11/LG
INW/16/12/LG
INW/16/13/LG
INW/16/14/LG
INW/16/15/LG
INW/16/16/LG
INW/16/17/LG

Project Name	
	Small Grants & Skips
	Communications Budget
	World Triathlon Series Pot
	INW Festive Lights
	Aireborough Supported Activities Scheme 2016
	Out of Hours Noise Nuisance
	Improving Women's Health
	Headingley Litfest
	Fit Kids
	Leave Leeds Tidy
	Hyde Park Unity Day
	Community Volunteering Project
	Additional Enforcement Staff - Woodhouse Moor
	Keeping It Safe
	Promoting Greater Headingley
	Employ-abled Project
	Little London Community Fun Day

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years

INW/14/15/R
INW/15/11/LG
INW/15/12/LG
INW/15/15/LG
INW/15/18/LG
INW/15/19/LG

Project Name	
	INW Mini Youth Projects
	Tuesday Gentle Exercise Class
	Drop In Café
	Additional Officer Deployment
	Keep Fit, Keep Well, Be Happy
	Every Women Health Group

INW/15/24/LG
INW/15/26/LG
INW/15/27/LG

Open XS Volunteer Programme
Weetwood Youth project
SIDS

1.4 Youth Activity Budget Breakdown

The table below provides a breakdown of the wellbeing funding allocated to projects at

INW Youth Activity Funding 2016/17
YAF Balance brought forward
YAF Allocation for Year 2016-17
YAF Total Allocation (inc b/f)
YAF Earmarked 15/16
Current YAF Figures
Budget for Year:
Total Approved 16/17
Available Left to Allocate:

1.5 Youth Activity Fund 2015/16 Carry Forwards

The table below lists those Youth Activity projects supported in 2015-16 and provides a current balance. Figures necessarily reflect any potential underspend.

INWYAF/14/09
INWYAF/14/12
INW/15/03/YF
INW/15/10/YF
INW/15/11/YF
INW/15/12/YF
INW/15/13/YF
INW/15/14/YF
INW/15/15/YF

Project Name
Lazer Activities
ESNW universal activities
ESNW Summer Activities
British military martial arts
Adventures with minecraft
RJC Dance Camp
Lazer winter activity programme
Give It a Go Hockey
Hyde Park & Woodhouse FC - Junior team

1.6 Youth Activity Fund 2016/17

The table below lists Youth Activity projects supported this year and provides a current balance. Figures necessarily reflect any potential underspend.

INW/16/01/YF
INW/16/02/YF
INW/16/03/YF
INW/16/04/YF

Project Name
INW Hub Cluster School Holiday Activities
Up To You
Craft, Create, Animate
Mini Breeze

1.7 Capital Spend

The table below lists capital projects previously supported and provides a current balance.

There was £30,000 available at the last allocation on 5 May 2016. Of the projects listed below, those that are highlighted still require capital scheme numbers, but funding has been allocated. This leaves **£9,300 for allocation** from wellbeing capital scheme funds.

	Project Name
INW/16/01/C	Welcome In Community Centre
INW/16/02/C	New Elevator at Alexander Road CC
INW/14/29/C	STEP Queenswood Day Ctre renovations
INW/16/03/C	Lovell Park Flats
W/16/01/Income	CRIS Area Wellbeing - Inner North West
INW/16/04/C	LEEDS HINDU TRUST CC RENOVATIONS
INW/16/05/C	LITTLE LONDON CC CHRISTMAS LIGHTS
INW/16/06/C	ROSEBANK MILLENNIUM GREEN PROJECT

1.8 Small Grant Budget Breakdown

The tables below provide a breakdown of the wellbeing funding allocated to small grants

Small Grant & Skip Funding Allocation
Total approved for spend on small grants & skips 2016/17
Remaining to allocate

1.9 Small Grant Breakdown of Spends 2016/17

The table below lists small grant projects supported this year and provides a current balance to reflect any potential underspend.

	Project Name
INW/16/01/SG	Hub cluster of schools diversionary project
INW/16/02/SG	PHAB Youth Groups
INW/16/03/SG	Emergency Transport for Local Older People
	Underspend on Right Choices Project from 2015/16

2.0 Skips Breakdown of Spends 2016/17

The table below lists skip applications supported this year and provides a current balance to reflect any potential underspend.

	Organisation
INW/15/03/SK	Hollin Lane Allotments

|

ar. It shows the amount allocated to the Inner North West Community Committee and the details of the carry forward projects

INW Community Committee	
£	41,585.65
£	109,850.00
£	151,435.65
£	36,418.36
£	105,296.65
£	141,715.01
£	9,720.64

retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Lead Organisation	Approved	Paid
Communities Team WNW	£ 9,039.74	£ 984.10
Communities Team WNW	£ 1,617.91	£ -
Communities Team WNW	£ 9,000.00	£ -
Leeds Lights	£ 12,025.00	£ -
Aireborough Supported Activities Scheme	£ 1,622.00	£ -
LASBT - LCC	£ 9,000.00	£ -
Behno Group	£ 7,000.00	£ -
Headingley Lifest	£ 3,800.00	£ -
Young Minds	£ 5,810.00	£ -
Leeds University Union	£ 4,688.00	£ -
Hyde Park Unity Day	£ 5,000.00	£ 5,000.00
Caring Together in Hyde Park & Woodhouse	£ 8,698.00	£ -
Safer Leeds	£ 11,998.00	£ -
Better Leeds Communities	£ 2,400.00	£ -
Headingley Development Trust	£ 2,100.00	£ -
Right Choices	£ 10,498.00	£ -
Communities Team WNW	£ 1,000.00	£ -
Totals:	£ 105,296.65	£ 5,984.10

ars that are still live.

Lead Organisation	Approved	Paid
LCC Youth Service	£ 629.70	£ -
OWLS (Older Wiser Local Seniors)	£ 1,366.00	£ -
STEP (Supporting the Elderly People)	£ 226.12	£ 226.12
WNW Locality Team	£ 943.00	£ -
Caring Together	£ 1,657.56	£ 1,657.56
BEHNO	£ 2,060.98	£ -

Open XS	£	1,453.00	£	-
Cardigan Centre	£	3,082.00	£	-
LCC Highways	£	25,000.00	£	-
Totals:	£	36,418.36	£	1,883.68

aimed at young people through Youth Activity Grants.

016-17	
£	27,055.08
£	21,350.00
£	48,405.08
£	17,365.00
£	31,040.08
£	13,594.00
£	17,446.08

a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not

Lead Organisation	Approved	Paid
Armley Lazer Centre	£ 1,272.00	£ 1,272.00
ESNW Cluster	£ 1,760.00	£ -
ESNW Cluster	£ 1,305.00	£ -
British military martial arts	£ 600.00	£ -
Leeds Libraries	£ 696.00	£ -
RJC Dance	£ 4,100.00	£ -
Lazer Centre - LCC	£ 5,970.00	£ -
Leeds Hockey Club	£ 862.00	£ -
Hyde Park & Woodhouse FC	£ 800.00	£ -
	£ 17,365.00	£ 1,272.00

t balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not

Lead Organisation	Approved	Paid
INW Hub Cluster	£ 2,100.00	£ -
Urban Angels	£ 2,942.00	£ -
Leeds Library & Information Service	£ 602.00	£ -
Breeze Team	£ 7,950.00	£ -
	£ 13,594.00	£ -

ance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily

Lead Organisation	Approved	Paid
OPAL	£ 6,300.00	£ -
Hindu Charitable Trust	£ 4,400.00	£ -
STEP	£ 8,000.00	£ -
Housing Leeds	£ 10,000.00	£ -
Leeds City Council	-£ 30,000.00	-£ 30,000.00
0	£ 10,000.00	£ -
0	£ 2,000.00	£ -
0	£ 5,000.00	£ -
	£ 15,700.00	-£ 30,000.00

nt projects and skips

n Breakdown	
£	9,039.74
£	7,385.63

balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily

Lead Organisation	Approved	Paid
inner north west hub cluster/west yorkshire police	£ 670.00	£ -
Prince Philip Centre PHAB Leeds	£ 371.83	£ 371.82
Older Wiser Local Seniors	£ 500.00	£ 500.00
Right Choices, Headingley Food Bank	-£32.72	-£32.72
	£ 1,509.11	£ 839.10

nce of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily

Skip Location	Approved	Paid
23 Moor Road, LS6 4BG	£ 145.00	£ 145.00
	£ 145.00	£ 145.00

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INNER NORTH WEST COMMUNITY COMMITTEE

Wellbeing monitoring

1.0 Revenue projects live from 2014/15 that rolled into 2015/16

Project Name	Lead Organisation	Amount	Paid	Project description
Leeds Music Hub	Leeds Music Hub	£5,000.00	£5,000.00	To provide employment opportunities for local musicians who will be tasked with developing the Hub and its events programme, delivering seminars, workshops and live music events
INW Mini Youth Projects	LCC Youth Service	£8,000.00	£7,370.30	To run a range of mini-projects throughout the year, focusing on the main holiday periods which will provide opportunities for young people to develop new skills and associated confidence-building. Each project will be geographically targeted and will include skill development in physical activities, arts, citizenship and other areas identified in consultation with young people and partner agencies.

Healthy living project	BARCA	£5,697.57	£5,690.00	WNW public health team commissioned BARCA to target sedentary men in the community whose working patterns may make it difficult for them to eat healthily and exercise regularly.
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2.0 Revenue projects 2015/16

Project Name	Lead Organisation	Amount	Paid	Project description
Small Grants	WNW Communities Team	£5,000.00	£4,655.26	Small grant applications across the INW area
Skips	WNW Area Support Team	£2,195.00	£305.00	Skip requests across the INW area

INW Festive Lights	Leeds Lights	£12,910.00	£12,910.00	To pay for the hire of festive lights between Oct 2015 and Jan 2016 for Weetwood, Meanwood, Headingley, Otley Rd, North Ln, Hyde Park Woodhouse, Kirkstall, Woodsley Rd and Little London Community Centre.
LS16 Community Centre	OPAL	£7,500.00	£7,500.00	To contribute towards the costs of refurbishing the kitchen of the Welcome In Community Centre
Headingley Litfest 2016	Headingley LitFest	£3,750.00	£3,750.00	To deliver the youth programme of Headingley Lit Fest which took place in March 2015. Young people will be introduced to writing and performing their own poetry
Headingley Neighbourhood Plan	Headingley Neighbourhood Forum	£1,000.00	£1,000.00	The funding is to support the preparation, and production of a draft Headingley Neighbourhood Plan for the Pre-Sub Consultation, and then the production of the final plan.
Table Tennis at HEART	HEART	£1,528.00	£1,528.00	To fund the start up costs of a community table tennis club based at HEART. Funding will pay for the purchase of 3 tables tennis tables, bats and balls.

Community Football & HP & W	Hyde Park & Woodhouse Football Club	£800.00	£800.00	To assist in the setting up of football sessions for juniors and teenagers in the HP&W area, by buying equipment and kit and by subsidising session costs where required
Hyde Park Unity Day	Hyde Park Unity Day	£5,000.00	£5,000	This is an annual festival held on Woodhouse Moor for the local community. Activities include live bands, stalls, children's entertainment and art workshops. Funding will be used for security, fencing and hire of the main stage.
Leave Leeds Tidy	Leeds University Students' Union	£3,423.00	£0.00	To minimise waste and increase recycling over the student changeover period. The scheme employs Leave Leeds Tidy wardens to deliver publicity about how to dispose of household waste etc. Collections bags are also distributed for clothes and other items. These are then collected and donated to charities or recycled.

Tuesday Gentle Exercise Class	OWLS	£2,500.00	£1,134.00	To run 50 weeks of gentle chair based exercise classes at Headingley Parish Hall, providing transport to and from the venue
Drop in Café	STEP	£1,525.00	£1,525	Funding to support the set up of a new drop in café at the new centre on Queenswood Drive by purchasing kitchen equipment. The cafes will be open daily from 10am-1pm and accessible to all
Out of Hours Noise Nuisance	LASBT	£10,000.00	£6,000	Funding to support LASBT Case Officers providing additional out of hours patrols during times of high demand such as during Freshers period. The patrols will be ringfenced to the LS6 area and will respond to calls for service as well as undertaking proactive visits and serving warnings and noise abatement notices. The Officers can also gather evidence of any breaches of notices served which can be used for subsequent seizures of noise equipment and prosecutions.

Summer Diversionary Project	WYP	£2,164.00	£2,164	To provide 2 x 5 day long outward bound courses in the school summer holidays reaching approximately 60 young people. The project aims to target young people at risk of offending; children will be identified through partnership work with learning mentors, WYP and Families First.
Additional Officer Deployment	WNW Locality Team	£943.00	£600.00	To fund 20 hours of additional Environmental Action Officer resource outside of standard working hours, Mondays to Saturdays only, focussing on dog fouling/littering enforcement and education patrols.
Fit Kids	Young Minds	£5,424.00	£5,424.00	To run workshops and fitness classes at Woodsley Road Community Centre for around 25 young people over the year; aimed at tackling anti-social behaviour.

Aireborough Supported Activities Scheme	Aireborough Supported Activities Scheme	£1,900.00	£1,900.00	To run a holiday play scheme for children aged 4 - 19 years old with learning or physical disabilities who live in ONW or INW Leeds.
Keep Fit, Keep Well, Be Happy	Caring Together	£6,979.00	£6,979.00	To support a programme of activities for older people at Woodhouse Community Centre. Activities will include gentle exercise, yoga, walking, Pilates and healthy eating classes.

Every Woman Health Group	BEHNO	£2,748.00	£2,256.00	<p>The Behno Group helps and supports local women who are isolated and experience a range of barriers accessing mainstream services these barriers are language, culture, poor literacy levels and also levels of deprivation in the area. Activities will include swimming, gentle exercise classes, health awareness talks and a healthy cooking course.</p>
Woodhouse Moor BBQ Patrols	Safer Leeds	£11,879.00	£11,879.00	<p>To fund additional dedicated staff to curtail anti-social activities on Woodhouse Moor and educate visitors.</p>

Tomorrow's World	Leeds Beckett University Students' Union	£5,002.00	£4,975.00	To support a number of events feeding in to the wider strategy to reduce the environmental impact of students in the area, including pay as you feel fairs, don't throw it, give it, Welcome to Leeds and the E-reporting line.
Timebank Community Connectors	Leeds Community Timebank	£5,580.00	£5,580.00	To contribute towards the Timebank Community Connectors project, and support the recruitment of 10 Geographical and 2 Special Interest Community Connectors.
Open XS Volunteer Programme	Open XS Cluster	£2,100.00	£647.00	To continue the delivery of a volunteer training programme set up to help people claiming out of work benefits get back in to employment.
Cardigan Centre	Cardigan Centre	£3,082.00	£0.00	Providing out of school youth work activities for young people in the Silk Mills, Ivesons and Tinshill areas. This will take place through group work and individual consultation, using trained youth workers over an 8 week period.

Speed Indication Devices	LCC Highways	£25,000.00	£25,000.00	Installation of 8 SIDs in locations throughout the 3 INW Wards as determined by Members
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3.0 Youth Activities Fund projects live from 2014/15 that rolled into 2015/16

Project Name	Lead Organisation	Amount	Paid	Project description
Woodhouse Kickboxing	Youth Point @ Cardigan Centre	£1,046.00	£584.20	The project will deliver weekly martial arts kickboxing sessions for young people aged between 13 and 17 years old from Woodhouse Community Centre from 1st April 2014 and over 10 weeks. Stretching and relaxation techniques will also form part of the class, to teach students how to stay calm in confrontational situations. They will also discuss healthy eating and nutrition.

Lazer Activities	Lazer Centre	£4,770.00	£4,770.00	To deliver 30 x 2 hour activity experiences to young people in the INW area. Plan to run these through the year at times and dates that work best for young people and give them a choice as to which they most want to do. The activities are for up-to 8 young people and run for two hours.
Boredom No More	Al Haqq Supplementary School	£3,200.00	£3,200.00	The project will deliver 2 sports sessions which will consist of different age groups i.e. 8-11 and 12-17 in the Hyde Park & Woodhouse wards
ESNW Universal Activities	ESNW Cluster	£1,760.00	£970.00	The project will offer a mix of activities including football, the works – BMX, skateboard, scooters, free street, free Family fun sessions and a lego workshop.
Lego & Minecraft in Libraries	Leeds Libraries	£993.00	£496.00	To run lego and minecraft workshops at Headingley Library and Burley Library. Sessions ran on 18 February, 20 February, 14 March, 28 March, 8 April and 13 April.

4.0 Youth Activities Fund projects 2015/16

Project Name	Lead Organisation	Amount	Paid	Project description
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Mighty Chefs After School Club	Mighty Chefs	£631.00	£0.00	Delivery of 14 after school cookery workshops between September 2015 and April 2016. ESNW Cluster Coordinator to arrange venues and source attendees. Also funded by ONW CC.
Mighty Chefs Holiday Club	Mighty Chefs	£419.00	£0.00	Delivery of 6 x 2 hour workshops for 8 attendees in the school holidays between September 2015 and April 2016. ESNW Cluster Coordinator to arrange venues and source attendees. Also funded by ONW CC.
ESNW Summer Activities	ESNW Cluster	£1,305.00	£600.00	To run a series of after school football/multi-sports for ages 8-11, after school football sessions for ages 11-17, and after school lego taster sessions from June 2015 to March 2016. Jointly funded with ONW CC.
Boredom no More	Al Haq Supplementary School	£1,700.00	£1,700.00	To run 3 summer holiday clubs over a 5 week period, including Junior Get Sported for 8-11 year olds, Seionr Get Sported for 12-17 year olds and a Girls Looking Good club for young women between 12-17 years old.

National Citizenship Service	Leeds Youth Services	£1,100.00	£0.00	Youth Services run NCS programmes for young people age 16-17, to attend voluntarily, to learn from a variety of exciting & challenging activities, including away from home residentials and designing and delivering their own Social Action Projects. Two groups of 30 young people in total from the INW area will spend 30 hours planning and then 30 hours delivering their social action project.
The Works Skateboarding & BMX	The Works	£1,050.00	£699.30	To run 12 sports sessions, 2 per day, over 6 days, which will provide young people with access to challenging non-traditional sports.
Sporting Summer	BARCA	£2,174.00	£2,167.00	Project is to run five activity days over the summer holidays offering up to 60 places for children and young people aged 8–17 years
Minecraft Activities	Leeds Libraries	£788.00	£700.00	To offer Minecraft sessions in Burley and Headingley Libraries (one to be in either Feb or October half term) run by a specialist Minecraft practitioner. Other sessions to be held in the IW area

Holiday Hockey & Sports Camps	Leeds Hockey Club	£1,013.00	£1,013.00	Funding is to provide 3 free Hockey and Multi Sports camp for local children aged 7-11 in the school holidays
British military martial arts	British military martial arts	£600	£0.00	Funding is to run martial arts classes for 20 young people for one night a week for 6 weeks at Burley Lodge Road. Classes are for 8-11 years
Adventures with minecraft	Leeds Libraries	£696	£0.00	To deliver 4 x 90 minute Minecraft sessions at Headingley Library over the Easter holidays
RJC Dance	RJC Dance Camp	£4,100	£0.00	Funding to run 2 x 1 week long dance camps at the Mandela Centre for up to 20 8-17 year olds over the February half term and Easter school holidays
Lazer winter activity programme	Lazer Centre - LCC	£5,970	£0.00	Funding will provide 30 x 2 hour activity experiences free to young people aged 8-17 years for up to 8 young people per session. Activities will include inflatables, abseiling, crate stacking, go-karting, motorbiking, bushcraft etc.

Give It a Go Hockey	Leeds Hockey Club	£862	£0.00	Funding is to support the delivery of three, 5hr (10am-3pm) Hockey and Active Sport camps to run in the school Easter Holidays, at the Spring Bank Half Term and during the Summer Holidays. Aimed at 7-11 year olds attendance numbers are expected to be 50 young people per session.
Hyde Park & Woodhouse FC - Junior team	Hyde Park & Woodhouse FC	£800	£0.00	Funding is provide support to the running of Junior and teenager fustal sessions in Hyde Park & Woodhouse.

5.0 Capital projects 2015/16

Making Rosebank Friendly Project	Rosebank Millennium Green	£5,000.00	£5,000.00	To support the environmental improvements to the green space at Rosebank.
STEP Queenswood Day Ctre renovations	STEP	£8,000.00	£3,299.00	Internal renovations to new STEP Day Centre on Queenswood Drive, including work to the main lounge, sound proofing and replacement flooring

Little London Community Centre - Christmas Lights	Leeds Lights	£2,000.00	£2,000.00	To pick up the one-off hardware costs associated with the installation of a new festive display at the Little London Community Centre
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Project update

Project complete. Staffing issues meant a later completion than planned. Activities included live set nights, songwriting sessions, a women's guitar group, music film screenings, pedal building groups, open mic night, classes on music and mental health. Attendance of 1390 young people over the length of the project. Success of the project has enabled the organisation to subsequently employ 2 part-time members of staff.

Now complete with £629.70 underspend. £3,740 was originally carried forward into 2015/16 year. 12 sessions were held over the year, including outdoor challenge activities, stable management mini course, trips out to the theatre and a theme park and helping to arrange a fun day. The project engaged with around 117 young people.

Project complete and paid in full. In 2014/15 the project was allocated £10,000 with £4,305.50 of this being paid to the Cardigan Centre. Following a re-commissioning process BARCA were appointed to deliver. BARCA struggled to make contacts within the community and amended their methods of engagement to improve this. 2 health improvement officers were employed to offer advice and support and a number of lifestyle improvements were offered. BARCA produced a full project evaluation report which is available should Members wish to see it.

Project update

An amount of £8,000 was initially approved. Upon review mid-year £3,000 was returned to the main Wellbeing pot for allocation to larger projects.

8 small grant applications were approved in 2015/16, for a trip to the Holocaust Museum, Equal Sounds, Open XS Lantern Festival and the Friday Night Project, Right Choice Community Foodbank, Irish Educational Day, and the Little Woodhouse Association.

2 applications were received in 2015/16 from Rosebank Millennium Green and the Ash Road Allotment Association.

Project complete and spent in full.

Works to the kitchen had a delayed start but were underway in the new year following removal of asbestos. Works to the centre are ongoing. The project spent in full.

Poetry artists were engaged to work in primary and secondary schools in the Inner North West area. 180 primary school children from 6 schools were engaged between Jan-March 2016. 32 students were involved from Lawnswood and Leeds City Academy. Total audience numbers of 700 were recorded overall.

The project completed on time and spent in full. Funding supported the administrative elements of producing the first draft of the Headingley Neighbourhood Plan for public consultation, and included room hire, printing costs and consultant expenses.

Weekly sessions took place on Mondays at the HEART centre. Attendance numbers were lower than hoped but there was a core of regular players attending every week. A coach was employed and work underway with Table Tennis England to expand and develop the sessions and look at future funding options.

Sessions were run from May to December at Royal Park, and from September at Notre Dame Sixth Form College as well. Sessions saw 68 unique individuals in the junior sessions and 24 over 16's. Many players attended week on week. The project Manager successfully engaged with the local community and provided comprehensive monitoring. There were issues with the playing surface which have been reported to Parks.

This project is complete and spent in full. HP Unity Day took place on July 25th and saw approximately 8,000 attendees. Over 250 volunteers were involved in the planning and running of the day. Activities on the day included live bands, information, activity and crafts stalls, and the sales of refreshments. No major incidents took place on the day and a full debrief with all partners took place following the event.

The project ran between May 11th and July 3rd. There were 15 collection points within student locations across 6 days and a total of 8.1 tonnes of waste was diverted from landfill. 6,864 items were donated by students living in the four Halls of Residences collection points which went directly to the Love Leeds Charity Shop.

4 Leave Leeds Tidy champions were trained in communicating key messages to the students and residents of Hyde Park and Headingley, signposting them to services and Collection Points. Collectively they visited over 9,000 of the 12,488 residences present within the 6 Leave Leeds Tidy targeted areas.

12 students, residents and staff members volunteered time to help sorting and categorising items which totalled 187 volunteers hours.

The project is now completed with an underspend of £587.83. Funding will be paid once the group submit an invoice and proof of spend.

Weekly sessions are taking place, with an average attendance of 17, although there are 30 people on the books. The classes have been very well received by those taking part. OWLS has an ongoing issue with providing consistent accessible minibuss travel for its members which they are working to resolve.

Despite chasing, OWLS have not made a claim since October 2015. This matter is now being dealt with by a senior Manager.

Project complete and spent in full. The café was opened later than planned due to the delay in STEP purchasing and refurbishing the new centre. The café is now open daily and is seeing increasing numbers of visitors as time goes on. STEP has received some support from the Communities team in completing the required grant paperwork and monitoring.

Project complete with a significant underspend. Around 450 complaints were made about noise from student properties and each of these received a home visit. Noise abatement notices were issued to approximately 25% of properties. 2 seizures of noise equipment have been made in the 2015/16 academic year and about 300 hours of additional out of hours noise patrols carried out. Feedback on the patrols has been very positive.

Project complete and paid in full. The project ran as planned, with 2 weeks of activities taking place in w/c 27th July and 24th August. 60 places were offered to young people aged 9 -12 years old that attend the INW Hub Cluster primary and high schools over the two weeks. An average of 25 – 30 young people attended each day in the first week. 16 – 22 attended in the second week. A range of activities over three sites – Lawnswood school, Yeadon Tarn and SCRAP (Farsley) to ensure young people were given a variety of things to do which were physical as well as creative.

Project is 70% complete and will be finalised in spring 2016. Main activity took place between September to December increasing visibility on the streets and aiming to engage with dog walkers. Heavy rain hampered contact with walkers.

Fitness classes for have been held on a weekly basis at the centre and see an average attendance of 24 young people attending per week. The focus has so far been on table tennis which the young people have enjoyed. A competition was arranged for over the Christmas period which was well received. Fit Kids have provided regular monitoring and the project is now complete and spent in full.

Project Complete and spent in full. Jointly funded with ONW area. The scheme took place from 20th July until Friday 7th August and took place at Green Meadows School. 75 children and young people attended who were supported by 27 leaders drivers and escorts, plus 47 volunteers. A week long training course for volunteers was held the week before the scheme which was attended by 22 volunteers looking to develop their skills. An extensive range of activities took place, including trampolining, theatre skills, outdoor play and trips to Eureka, Ponderosa, Harewood House etc. Feedback received from the young people and their parents was very positive, with many commenting that the scheme offered a lifeline during the summer holidays.

A part time activities coordinator was employed for the duration of the project. A number of weekly classes are taking place which include an exercise group, a swimmers group, Tuesday, Midweekers and Friday group. Attendance at the sessions has been good with over 367 people attending the exercise group over the course of the project. The majority of people engaged were women. Activities have encouraged members of the community from many backgrounds, and work to further engage those with learning and physical disabilities continues. The project was based at Woodhouse Community Centre which has supported Oblong.

The Behno group has grown significantly this year and now has approx 150 members ranging from 18-75 years of age, although the average number of attendees at classes is 10. A number of weekly classes are held at the Woodsley Centre, including massage sessions, crochet sessions, drop in sessions, a gentle chair based exercise class each Thursday, and a weekly swimming group. Occasionally Woodsley Road is unavailable and classes have to be cancelled at short notice which causes issues. The group doesn't operate during school holidays or during ramadan limiting the number of weeks that activities can take place. The group actively promote themselves and their activities. The group does struggle to complete regular monitoring reports and require additional support from the Communities Team. The project is complete for the year with an underspend.

Project complete and paid in full. 2 regular contract staff were designated officers for the project. 20 incidents were reported on the Moor of which 13 were BBQ's. Staff attended on each occasion. The officers extinguished all bbq's once they became aware of them, spoke with park users and informed people of the bylaws and of the historical issues in the park necessitating the dedicated patrol, they also issued black bin bags free of charge. No reported attendances by West Yorkshire Fire Service.

Project complete with a £30 underspend. The Welcome to Leeds fair was held on Woodhouse Moor on 3rd October attended by 14 organisations and 250 community residents. A 'pay as you feel' café ran on 27th October, with another planned for 10th December. 2 'pay as you feel' fairs were held on 2nd May and 6th June. The 'Don't throw it, give it' campaign ran from 26th May to 1st July and resulted in 428kg of food being diverted away from landfill exceeding the projects target.

The project commenced late in September 2015 in receipt of up front funding. 10 Community Connectors were recruited and 2 special interest connectors. 36 new individual, and 4 new organisations timebank members joined. 1973 timebank hours exchanged.

Project is ongoing and due to complete at the end of June 2016. 4 programmes have been held with a total of 43 parents attending. The final session will be in June 2016. All Clusters and primary schools in the target area are engaged. So far the project has hit its targets. Staffing issues at XS Cluster has meant inconsistent contact, and the Communities Team will be providing additional support to help the Cluster submit project monitoring. The project should spend in full.

Project activity commenced in December 2015. Following significant outreach in the target areas and contact with appropriate venues, Ralph Thoresby have been agreed as the venue from which to deliver DJ sessions. It is hoped that the sessions will start in the summer term. The above work was undertaken by the Cardigan Centre at no cost. First formal project monitoring and first claim is expected at the end of June 2016.

Project ongoing. Funding has been transferred over to Highways. Installation works are to commence shortly.

Project update

12 weekly sessions were held at Youth Point from September 2014 to December 2014. Attendance fluctuated between 2 and 14 young people per week and was weather dependant. Young people reported having enjoyed the sessions.

The organisation reported an underspend at the end of the 2014/15 financial year and were looking to use this to continue the project. No further activity took place in 2015. The project is now complete with an underspend of £461.80.

The project rolled forward to 2015/16 with 8 sessions outstanding. A total of 30 sessions have now been delivered. All sessions were delivered at the Lazer Centre and included go-karting, bushcraft, motor-biking, archery, climbing and abseiling. The project is complete and spent in full.

Complete and spent in full. 40 sessions of 4 hours per week delivered between Dec 15 and March 15 saw 26 separate young people, with great feedback received. The majority of attendees were male, and sports played, table tennis, cricket and football all indoor at the Woodsley CC.

2 Lego sessions were held in Feb half term and during the Easter break which were well received with a total of 42 attending over both days. 2 skateboard and scooter days were held over the same time period, with 30 young people attending over both days. The project now complete with a significant underspend. Communities Team Officers provided additional support to the Cluster to assist with longstanding staffing issues.

Project complete. Underspent by £497 due to some costs being picked up by Libraries. Underspend will be returned to the pot. All 6 sessions ran, with an average of 30 children at each event. Feedback was positive with many attendees requesting more sessions

Project update

This project did not go ahead due to a lack of capacity within the organisation to find suitable venues. Staffing issues within the ESNW Cluster meant they were unable to assist in this. Mighty Chefs remain keen to deliver in the area.

This project did not go ahead due to a lack of capacity within the organisation to find suitable venues. Staffing issues within the ESNW Cluster meant they were unable to assist in this. Mighty Chefs remain keen to deliver in the area.

10 Lego Workshop After School Taster Sessions for age 8 - 11 were delivered along with 4 Lego Summer holiday Workshops 8-11 yrs. Both activities were well attended with upwards of 25 young people attending each time. The project is now complete with a significant underspend. Communities Team Officers provided additional support to the Cluster to assist.

Project complete and spent in full. Sessions were held weekly as planned. Junior Get sported sessions was held on Tuesdays from 5.30-7.30pm, average attendance of 17 young people both male and female. Senior Get Sported were held both at the Woodsley Centre and at GOALS sports pitch locally where football sessions were held. Average attendance of 18. The Girls Looking Good sessions focussed on personal safety, cooking, sewing and activities were guided by the young people themselves. 10 young women attended these sessions.

This project completed in September 2015. Following discussions with Leeds Youth Services no claim was made, as the activities undertaken were not as agreed. The funding was returned to the pot for reallocation.

A total of 8 sessions were run over 4 days at Ralph Thoresby instead of the proposed 12, which the project states was in error. Around 16 young people attended each session. Positive feedback was received. The underspend of £350.70 was returned to the pot for reallocation.

Project complete with a £7 underspend. 62 places on activities were offered which engaged 26 individual young people some of whom were NEET. Activities included a trip to Blackpool Pleasure Beach, Doncaster Dome, Gravity, Lazer Zone and Aerial Extreme. The young people engaged well with the activities and were keen to attend similar sessions.

1 session was held in Burley Library and 2 in Headingley over the summer holidays and in October half term. 18 young people went along to the Burley session and 19 young people attended on each of the days at Headingley. The project is complete with a £88 underspend.

Project completed. 112 young people attended hockey camps which were held on 10th April, 29th May and 4th September, some attending more than 1 session (total attendance 170) Each camp ran from 10am-3pm. Young people were given the opportunity to try out other sports in addition to hockey. 12 volunteers were recruited. Leeds Hockey Club has gained over 20 new members.

The project is yet to start. We are awaiting some clarification on the organisations financial arrangements.

The project ran as planned. Project monitoring is now due.

The project ran as planned. Project monitoring is now due.

The project is running as expected. There have been some delays in delivery from organisations booking with the centre, and so the project completion date has been extended to the end of May 2016.

The project is ongoing. Monitoring is expected at the end of the project.

Activity was due to start in May 2016. An update will be provided by the applicant in due course.

Project complete and spent in full. The seats and bins were installed in July 2015.

A delay in the purchasing of the Day Centre has led to a delay in refurbishment works commencing. A partition wall has been installed, new flooring laid and some decorating works completed. There is a significant underspend. Communities Team are to meet with the project manager in June 2016 to discuss options for the underspend.

Project complete and paid in full.
Leeds Lights installed the required
equipment, 4 x lamp column timers and
the christmas tree stand for the Little
London Community Switch on event on
16th November.

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Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Nicole Darbyshire – 33 67859

Date: 16 June 2016

To note

Area Update Report

1. Purpose of report

- 1.1 This report provides members with a summary of recent sub group and forum business as well as a general update on other project activity.
- 1.2 Members are asked to note the discussions of the Inner North West Community Committee sub groups and any key messages.
- 1.3 Members are asked to note free lets that have been agreed under the new pricing policy for community centres.
- 1.4 Members are asked to note the update from the Inner North West Housing Advisory Panel (HAP)
- 1.5 Members are asked to comment on the INW draft community plan and to agree their key priorities for 2016/17
- 1.6 Members are asked to note the area update newsletter

2. Background information

- 2.1 An area update report is submitted at every cycle of community committee meetings, unless there is no additional business to report from sub groups or any other project activity to report. Partner organisations and council services may also contribute information to the area update report.

3. Main issues

Forum and Sub Group Key Messages

3.1 Planning Sub Group

The Inner North West planning sub group met on 9 March 2016 and 11 May 2016. They will also meet on 8 May; the Chair of the sub group will report back to the Committee meeting.

3.2 At the meeting on 9 March the following issues were discussed:

- That the sub group becomes more community led, with suggestions for the agenda going to the Chair and formal minutes to be replaced with actions for taking forward.
- The various types of notifications that would be required from Planning were discussed. They included; notifications of government consultation, changes to planning policy, direction on subscriptions to various planning websites, new ward based planning applications and a full planning list, including a list of pre-applications if possible.
- A neighbourhood planning update was received from all areas; Little Woodhouse is now designated, there had been good attendance at the Hyde Park meeting, Kirkstall Councillors would be attending the next Headingley neighbourhood plan meeting to discuss the border issues.
- The 'Planning a Healthy City' Public Health document was discussed. Comments included that there was no mention of designated sports facilities in the document.
- Planning applications were discussed including the proposals for expansion of Headingley Stadium; the sub group agreed that they were opposed to these plans.

3.3 Key Messages

The Community Committee is asked to note the following key messages:

- That the Planning Sub Group takes on a more community led approach, becoming 'more action driven, prominent and dominant'.
- That Kirkstall and Headingley neighbourhood forum members continue to meet to work towards a resolution regarding the boundary. A separate meeting, chaired by Cllr Walshaw, will be organised if required.
- That the INW planning sub group give their backing to the 'Planning a Healthy City' Public Health document and request that the Council's Planning department also take note of its contents.
- That the Planning Sub Group oppose the proposed development of Headingley Stadium. That the group are in support of developing stadia in the city, but against selling green space to fund this development, and therefore opposed to these proposals.

3.4 At the meeting on 11 May the following issues were discussed:

- The St Ives neighbourhood plan has developed a policy banning second homes in the area. The planning sub group requested that the plan wording be considered and applied to achieving housing diversity across the city. Further, that Planning stop looking at individual applications and instead consider the whole mix of

properties in an area, as well as in the context of sustainability, considering traffic flow, greenspace, school provision etc.

- A petition distributed by Chester Community Voice, against HMOs, was brought to the group's attention. Concerns were raised that the organisation had not stated how the NPPF could be amended to allow for any changes to the HMO policy. The Chair said that he would look over the petition and the sub group could look at it in more detail at their next meeting.
- Local residents had spoken out at Plans Panel against the development of the land at Tetleys Fields.
- The planning application for Savins Mill Way would add further traffic to an already busy junction. It was requested that Planning look at the junction as a whole and consider the cumulative impact of traffic when making decisions on large new developments. It was also said that there should be a condition on all shopping complex applications that security cameras be installed on car parks.
- It was suggested that one of the planning conditions for Headingley Stadium should be that a small multi-storey car park be developed to alleviate parking issues in the area.

3.5 Key Messages

The Community Committee is asked to note the following key messages:

- The issues discussed regarding St Ives Neighbourhood Plan
- Issues discussed regarding Savins Mill Way, including the need to consider the cumulative impact of traffic when large new developments can potentially have.
- The issues discussed regarding the Chester Community Voice petition against HMOs.

3.6 **Environment Sub Group**

The Environment Sub Group met on 16 March 2016. The following key issues were discussed:

- There was an update received around what is being done to tackle graffiti issues in the area and the positive effect that it is having.
- The group also received an update from the Locality Team and an update from the Parks & Countryside Team. The group heard that additional funding had been received from the Community Committee for extra staff resource on Woodhouse Moor. Parks Service have also appointed a service tenant at the Lodge at Woodhouse Moor.

3.7 Key Messages

The Community Committee is asked to note the discussions of the Environment Sub Group and receive any verbal update, at the Community Committee, from the sub group chair.

Children & Young People Sub Group

3.8 Elected Members of the Children and Young people's sub group met on 26 April 2016. The following key issues were discussed:

- The Communities Team West North West had held a commissioning round for Youth Activities Fund applicants to apply for funding to hold activities over June half term and the summer holidays. The following applications were presented to Members for comment.

Project	Project Applicant	Amount
School activities	INW Hub Cluster	£2,100
Lazer Centre activity programme	Lazer Centre	£5,970
Up To You – Trapeze project	Urban Angels	£2,942

- Members supported the application from the INW Hub Cluster and requested further information from Urban Angels regarding their 'Up To You' project. Both of these applications have now received formal approval for funding. The Communities Team is currently liaising with the Lazer Centre regarding a different project.
- The sub group also discussed the INW engagement event that had taken place back in January and, taking into account young people's opinions regarding what activities they would like to see in their local area, requested that the communities team approach organisations regarding the provision of cookery classes, skateboarding workshops, a Mini Breeze, and multi-sports activities.
- The sub group discussed the need to have BLC and YouthPoint in attendance at future meetings, as the council funds them to provide youth provision in the INW area now.
- The work of the Youth Panel was discussed; how the group 'mystery shops' the YAF funded projects to ensure that they are delivering projects as described.

3.9 Key Messages

The Community Committee is asked to note the discussions of the Children & Young People's Sub Group and receive any verbal update, at the Community Committee, from the sub group Chair.

Hyde Park Business Forum

3.10 The first meeting of the Hyde Park Business Forum took place on 24 May 2016. The meeting was held to get local businesses together and discuss the issues that affect them. The following key issues were discussed:

- How parking could be improved at Hyde Park Corner; a piece of land has been identified on the Crescent that business owners were interested in working with the Council on to create a car park. It was agreed that Highways would be invited to the next meeting and that the idea would be explored further in the meantime.
- Problems with traffic flow and access on Hyde Park Road and what could be done to improve the problem.
- There have been anti-social behaviour problems at the phone box at Hyde Park

Corner. BT have been asked to consider removing the box but have refused the request.

- Problems with people begging at Hyde Park Corner were also discussed.
- The possibility of forming a constituted group made up of local business people was discussed.

3.11 Key Messages

The Community Committee is asked to note the discussions of the Forum and receive any verbal update, at the Community Committee, from the forum chair.

4. Free lets

- 4.1 Under the new pricing policy for community centres, free lets are now agreed on an individual basis. The table below details the free let that has been agreed in the Inner North West area since this new policy was introduced and the financial value that this represents to the council:

Community Centre	Total fee waived for period 1 December 2015 – 3 June 2016
Little London	£1,392
Meanwood	£4,016

5. Update from the Inner North West Housing Advisory Panel (HAP)

- 5.1 Across Leeds there are 11 local Housing Advisory Panels (HAP's) who work closely with local housing and other Council teams to support community and environmental projects; tenant engagement activity and to help monitor and shape local housing services to meet the needs of local tenants and communities. HAP's are tenant-led forums with local Ward member representation.
- 5.2 The Terms of Reference for HAP's have recently been updated (see agenda item 10, appendix 2) One change affecting the INW Community Committee is that there can now be up to four Ward members, one from each Ward, sitting on the INW HAP.
- 5.3 In April 2016 the Inner North West Housing Advisory Panel, representing Council tenants in the Kirkstall, Weetwood, Hyde Park & Woodhouse and Headingley Wards, held their elections for the roles of Chair and Vice Chair. The outcome was that Ted Wilson has been re-appointed as tenant chair and Peter Yates re-appointed as tenant Vice Chair.
- 5.4 For 2016/17 the INW HAP has a delegated budget of £93,068 to spend on community and environmental initiatives that benefit tenants and communities. The Panel are currently updating their 'plan on a page' to ensure funding priorities are reflective of current local need.

5.5 The Panel meets every two months and will consider funding applications throughout the year - although it is likely that the available budget will be allocated by Christmas 2016.

5.6 On behalf of the Panel, Housing Leeds will continue to work with Communities Team colleagues and other statutory and voluntary sector partners to identify opportunities for joint projects to maximum impact for tenants, residents and communities.

6. INW Community Plan

6.1 As part of the community committee constitution, there is a requirement that community committees have a community plan which outlines the committee's work programme and priorities for the year.

Please find attached at **Appendix 1** a draft proposal of such a plan. This has been designed as a two page document to ensure it is accessible to the community, particularly when developing activities to meet local needs.

Members are asked to consider the community plan and their key priorities for 2016/17.

7. Area update newsletter

7.1 Through discussions at area chair's forum, it has been agreed that update newsletters be produced for each of the community committees as a means of communicating business to the public. Attached at **Appendix 2** is the latest INW area update newsletter, attached for Members information.

8. Corporate considerations

8.1 Consultation and engagement

8.1.1 Elected members have been consulted on the content of this report.

8.2 Equality and diversity / cohesion and integration

8.2.1 There are no equality and diversity issues in relation to this report.

8.3 Resources and value for money

8.3.1 There are no resource implications as a result of this report.

8.4 Legal implications, access to information and call in

8.4.1 There are no legal implications or access to information issues. This report is not subject to call in.

9. Risk management

9.1 There are no risk management issues relating to this report.

10. Conclusion

- 10.1 This report provides members with an update on recent sub group business and other project work undertaken by the Communities Team West North West.

11 Recommendations

11.1 Members are asked to:

- Note and action as appropriate the key messages from sub groups.
- Note the community centre free lets approved since the last meeting
- Note the update from the Inner North West HAP
- Comment on the INW draft community plan and to agree their key priorities for 2016/17
- Note the Inner North West Community Committee update newsletter.

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Inner North West Community Committee

Covering Headingley, Hyde Park & Woodhouse and Weetwood wards
June 2016

Focus on: Hyde Park Business Forum

Hyde Park business owners were invited to the first meeting of a new forum on Tuesday 24 May at Woodsley Community Centre.

We had a mixture of landlords, local restaurant owners and hair salon owners in attendance who came to meet with their local Councillors, council officers and the local policing team. Business owners discussed ideas to improve parking in the local area and problems with anti-social behaviour.

The next meeting will be held in early September, with the date yet to be confirmed. We'd love to get as many people involved as possible, so please, if you're from a local business in Hyde Park then do come along. The idea is that we'd like to see this as a forum led by local businesses, with them coming together to generate ideas for making improvements in the local community.

We have some actions to be cracking on with before the next meeting, where we'll be inviting Highways officers and the anti-social behaviour team to attend to talk about work they're doing in the area.



Hyde Park Business Forum meeting

New look Community Committee for 2016/17



*Cllr Javaid Akhtar,
Community Committee Chair*



*Cllr Al Garthwaite,
Headingley ward*

The Inner North West Community Committee had its election of chair meeting on Wednesday 18 May. At the meeting Councillor Javaid Akhtar (Hyde Park & Woodhouse) was voted in as the new Chair, taking over from Cllr Jonathan Pryor.

The Inner North West area also said good by to Cllr Janette Walker (Headingley), as we welcome new Councillor, Al Garthwaite to the Community Committee.

Supporting Community Projects

Grant approvals

Since the last newsletter in March we've had two Community Committee meetings and allocated around £100,00 of money to Wellbeing projects. Below is just a small selection of some of these projects:

Animating the route for the World Triathlon series coming to Leeds on 12 June— £9,000

The Community Committee has given funds to organisations to put on performances all along the route. This includes a triathlon festival at Left Bank Leeds and projects with local schools to decorate the route.

Little London Community Day - £1,000

The Community Day will be held at Little London Community Centre and Primary School with a local talent show and lots of fun activities for the family.

Right Choices Foodbank—Employ-abled Project £10,498

Funding for a project to help people back into work and to support the Headingley Foodbank.

Community volunteering project — £8,698

Funding to deliver social groups, exercise classes, swimming and walking groups at Caring Together in Woodhouse & Little London.

Are you involved in a local community project? You could be eligible to apply for a small grant of up to £500. Email west.north.west@leeds.gov.uk or call 0113 3367856 for more information.



Looking forward to the Triathlon in Leeds

Our Community Projects in Pictures



Clockwise from above:

- Hyde Park & Woodhouse Community Football
- Headingley LitFest
- Welcome to Leeds Fair 3 October 2015



Inner North West Sub Groups

The Inner North West Community Committee has three sub groups that meet on a regular basis. Here's a round up of key work since the March Community Committee meeting:

Environment Sub Group

The Environment Sub Group met on 16 March. There was an update received around what is being done to tackle graffiti issues in the area and the positive effect that it is having.

The group also received an update from the Locality Team and an update from the Parks & Countryside Team. The group heard that additional funding had been received from the Community Committee for extra staff resource on Woodhouse Moor. Parks Service have also appointed a service tenant at the Lodge at Woodhouse Moor.

Planning Sub Group

This group meets once a month and is made up of local Councillors and residents to discuss key planning applications for the area, along with planning policy developments and neighbourhood planning issues.

Most recently the group looked at how they might adapt a policy on Houses in Multiple Occupation (HMOs) into their neighbourhood plans.

Specifically, the group has said that it would like to see the Planning department considering the cumulative impact that developments might have on an area.

Children & Young People Sub Group

The group met on 26 April to discuss applications received as part of the Youth Activities Fund commissioning round for summer 2016 activities. The sub group had 3 applications to consider and

recommended to fund one of these projects, for INW Cluster school activities.

A further application for a trapeze project at Left Bank was subsequently agreed.

Following the meeting, two Mini Breeze events were also agreed for funding and a learn to skate project with Sk8 Safe at Becketts Park.

Inner North West Round Up

Funding summer youth projects

Back in January we held our first children and young people's engagement event at the University of Leeds. We invited young people from the local area and 57 young people from 13 different schools from Headingley, Hyde Park & Woodhouse and Weetwood wards attended.

As part of the day we asked young people what activities they would like to see more of in their local area. Councillors have a Youth Activities Fund (YAF) budget to spend on such projects. Young people told us that they would like to see more multi-sports, cooking, Mini Breeze and skateboarding events where they live. After receiving this information Councillors have agreed to fund two Mini Breeze events; one at Tinshill Rec and one at Hyde Park (dates TBC), a learn to trapeze project at Left Bank Leeds, and they're in the process of finalising plans for a learn to skateboard workshop and some multi-activity events.

Keep an eye out for any promotions and we hope we've given you some exciting stuff to look forward to over the Summer!

Your Community Committee

The ten Community Committees in Leeds link local residents to Councillors and other decision makers to focus on topics that matter to our communities. Over the past year, the Inner North West Community Committee has looked at domestic violence, improving access to housing, highways and high streets and carried out an engagement event with young people from local schools.

Community Committee and Forum Meetings

Community Committee meetings are held four times a year and usually focus on a particular theme or topic, although individuals can raise any issues at the meeting, during the open forum section of the meeting.

Community Committee dates:

16 June 2016 at 7pm, Woodsley Community Centre

22 September 2016 at 7pm, venue TBC

15 December 2016 at 7pm, venue TBC

23 March 2017 at 7pm, venue TBC

Please do check with us for venue details.

Email west.north.west@leeds.gov.uk or call 0113 3367856 for further information or to be added to our

Community Committee Members

Headingley Ward



Cllr Jonathan Pryor



Cllr Al Garthwaite



Cllr Neil Walshaw

Hyde Park & Woodhouse



Cllr Javaid Akhtar



Cllr Gerry Harper



Cllr Christine Towler

Weetwood Ward



Cllr Jonathan Bentley



Cllr Sue Bentley



Cllr Judith Chapman

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Published by:

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Communities Team West



Report of: The Director of Environment and Housing

Report to: Inner North West Community Communities

Report author: Martyn Long

Date: 13th June 2016

To Note

Lettings Policy Review Consultation Update

Purpose of report

1. In February 2016, Executive Board agreed to commence consultation on these proposed changes to Housing Leeds' current lettings framework with a view to approving a revised policy in September/October 2016.
2. The consultation commenced with two Elected Member sessions in early March 2016. This has been followed by further consultation with local tenant and resident groups, statutory and voluntary sector partners and individual tenants and residents.
3. The paper provides an update on progress with the consultation to date, and some feedback on the key themes to emerge so far.
4. The report sets out the proposals being consulted on to the council's lettings, including the development of a tenant transfer list, a review of the lettings policy and a new approach to community lettings policies.
5. The report sets out the proposed consultation process and timescales for implementations of the new policies.

Recommendations

6. Members of the Community Committee are asked to comment on the proposals set out in the lettings policy consultation.

Background information

7. The lettings framework is based on the council's legal duties set out in the Housing Act 1996 of meeting housing needs as well as meeting the aspirations of tenants and residents.
8. Demand for council housing outstrips supply. The average waiting time for households who were rehoused in 2014/15 was 48 weeks across all areas of the city, property types and sizes.
9. Currently there are 23,922 (31/03/16) households on the housing register. Approximately 21% (5,901) of customers have assessed housing needs (Band A & B).
10. Around 1 in 6 of the council's 57,000 homes have a local lettings policy attached to them which gives preference to certain groups of applicants for some properties, e.g. local connection preference in some outer lying areas of the city or age restrictions intended to minimise lifestyle clashes in flats. Approximately 4,300 properties are sheltered properties that are primarily let to people aged 60 years and over.
11. As part of the harmonisation programme Housing Leeds has commenced a fundamental review of the local lettings policies to ensure they are fit for purpose and consistently applied across the city. The new approach to developing community lettings policies has been informed by the policies used to let the new build homes delivered through the PFI and Council Housing Growth Programme.
12. In February 2016, Executive Board agreed to commence consultation on these proposed changes to the current lettings framework with a view to approving a revised policy in September/October 2016.

Main Issues

13. Housing Leeds has identified the following drivers for change:
 - The majority of the LLPs have been in place for many years and whilst they have been periodically reviewed, there has been little or in some cases, no change.
 - They do not comply with equalities legislation leaving the council open to legal challenge based on discrimination
 - They often rely on the judgement that tenancy behaviour is linked to age, rather than evidence
 - There is inconsistent application of the policies with evidence that they restrict housing opportunities to younger people in some communities and result in concentrations in other areas.
14. Housing Leeds has extended the scope of the local lettings policy review to include the wider lettings framework.
15. The consultation asks for feedback on the following proposals:

Introduction of a tenant transfer policy to give greater preference to and reward existing council tenants who have successfully held a secure tenancy as part of our

commitment to the social contract and enabling the council to make better use of its housing stock

16. Review of the main lettings policy to mainstream some elements previously covered by local lettings policies – specifically:
 - Use of local connection preference in outer lying areas of the city with low turnover and high demand
 - Giving preference to tenants with a good tenancy record
 - Conducting home visits to prospective applicants prior to making an offer
 - Introducing pre tenancy training for 16 and 17 year olds, and applicants who are unable to demonstrate a good tenancy record
 - Using our good neighbour criteria in areas with significant issues of anti-social and criminal behaviour
17. New approach to community lettings policies to replace local lettings policies, with improved links to tenancy management issues in the wider community.
18. To include more proactive marketing of lower demand homes to attract new customer groups, and to encourage people in employment and flat sharing, and to encourage council tenants to downsize to a smaller property or high rise flat, and free up a family council house
19. The consultation commenced with two Elected Member sessions in early March 2016. This has been followed by further consultation with local tenant and resident groups, statutory and voluntary sector partners and individual tenants and residents. We are about a third of the way through the consultation and are currently on track to complete by July 2016.
20. A full timetable for the consultation is below:

Consultation plan	Timescales
Finalise proposals for consultation	Jan / Feb 2016
Executive Board approval to commence consultation	Feb 2016
Political briefings on draft version	March 2016
Public consultation with stakeholders on proposed changes to lettings policy, including tenants / customers	March – July 2016
Collation of responses	July 2016
Proposals to Housing Advisory Board	September 2016
Equality Impact Assessment of proposed changes to lettings policy	July - August 2016
Community Committees	June 2016
Housing and Regeneration Scrutiny Board	July 2016
Housing Advisory Board	September 2016
Executive Board to consider and approve changes	October 2016
Implementation including IT changes, training and promotion of new policy	October – November 2016
Implementation of Community Lettings Policies on Block by Block Basis	From October 2016
Regular Updates to HAB throughout implementation	October 2016 – March 2017

21. In addition to face to face consultation, online survey is available on the council's Talking Point portal, which has been promoted through the Leeds Homes flyer and website, Housing Leeds website, tenant newsletter and via social media.
22. The consultation is currently focusing on the overarching policy framework and changes to individual blocks will be subject to further local consultation with tenants and residents prior to implementation on a phased basis.
23. The consultation will run until July. A full consultation timetable is detailed above. Over the next 6-8 weeks further consultation will be undertaken with:
 - VITAL;
 - Community Committees;
 - YAGI;
 - High Rise Group;
 - All Housing Advisory Panels;
 - Equal Access Group;
 - Staff;
 - A number of tenant and residents groups facilitated through the tenant involvement team.
24. We will also be further promoting the online survey as widely as possible to gauge the views of both current and prospective tenants. A full summary and outcomes from the consultation will be presented to Housing Advisory Board in September 2016.

Corporate considerations

Equality and diversity / cohesion and integration

25. A full equality and diversity impact assessment will be completed to identify potential and negative impacts of the final recommended changes. This will also consider the impact of the recent High Court case which ruled that Ealing's allocations policy was unlawful – this related to their tenant transfer and employment preference criteria.

Council policies and city priorities

26. The development of community lettings policies supports the council's ambition of being the best city in the UK, which is fair, open and welcoming to all. This links to the best council outcomes of improving the quality of life for residents, particularly those who are vulnerable or in poverty.

Resources and value for money

27. The Council aims to ensure its housing stock is managed efficiently and best use is made of the limited resource, of example, by reducing homelessness and the associated social and financial costs such as temporary accommodation placements.

The Council aims to operate an efficient lettings process, to reduce the length of time properties remain empty to ensure the needs of customers in housing need are met, and to increase tenant and resident satisfaction with their homes and neighbourhoods.

Legal implications, access to information and call in

28. The report is an update paper and is not subject call in. The Housing Act 1996 requires every local housing authority to have an allocation scheme for determining which customers are prioritised for re-housing, and the procedure to be followed in allocating housing. The covers lettings of Council tenancies made by Housing Leeds and the Belle Isle Tenant Management Organisation (BITMO), and nominations to Registered Social Landlords. The Localism Act and more recent government guidance supports local authorities to consider operating tenant transfer lists alongside their lettings policies. In addition the council will consider the implications of the recent case involving Ealing Council's allocations policy.

Risk management

29. The report is an update paper. A full risk assessment has been undertaken for the Lettings Policy Review.

Conclusion

30. This report highlights the progress that has been made to date with the consultation on the lettings policy review, and provides some feedback on the key messages emerging from the consultation so far. A full report on the outcome of the consultation and next steps will be presented to the September meeting of Housing Advisory Board, prior to being taken to Executive Board for approval.

Recommendations

31. Members of the Community Committee are asked to comment on the proposals set out in the lettings policy consultation.

Background papers

Appendix 1

List of approved local lettings policies

Appendix 2

Consultation Survey forum

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Area	Housing office	Address	LLP	type	No. props
Belle Isle	BITMO	Aberfield Drive various flats	35+	age	10
Belle Isle	BITMO	Aberfield Drive various flats	40+ / access only children 10+	age	12
Belle Isle	BITMO	Winrose Drive various flats	keyworkers/employment/local connection	Keyworker	12
Belle Isle	BITMO	Winrose Drive, Winrose Grove, Belle Isle Circus various flats	55+	age	40
Belle Isle	BITMO	Windmill Close	Good neighbour	Good neighbour	16
East	Burmantofts	Lupton Avenue various flats	35+	age	12
East	Burmantofts	St Stephens Road, Rigton Close, Rigton Drive, Nippet Lane various flats	40+/no resident children	age	84
East	Burmantofts	Naseby Grange	55+	age	98
East	Burmantofts	Brignall Croft, Gargrave Court, Scargill Grange	25+/no resident children	age	290
East	Burmantofts	Shakespeare Court, Shakespeare Grange, Shakespeare Towers	35+/no resident children	age	291
East	Chapeltown	Button Hill various flats	50+	age	7
East	Chapeltown	Town Street Walk various flats	50+	age	10
East	Chapeltown	Newton Lodge Close various flats	40+	age	16
East	Chapeltown	Potternewton Court	55+/no resident children	age	56
East	Chapeltown	Potternewton Heights	45+/no resident children	age	83
East	Gipton	St Albans Approach various flats	50+	age	6
East	Gipton	Buller Grove various flats	50+/no resident children	age	8
East	Gipton	Kimberley Road various flats	55+/no resident children	age	12
East	Gipton	Easterley Mount (12), Easterley Square(2)	50+	age	14
East	Gipton	Pembroke Grange and Pembroke Towers	55+/no resident children	age	84
East	Gipton	Oakland Drive	Local Conn	Local Conn	10
East	Gipton	Denbigh Croft, Denbigh Heights	55+/no resident children	age	90
East	Gipton	Brecon Rise and Brecon Court	55+/no resident children	age	92
East	Gipton	Gipton Gate East, Gipton Gate West	35+/no resident children	age	119

East	Gipton	Briarsdale Heights, Briarsdale Court, Briarsdale Croft	35+/no resident children	age	137
East	Gipton	Highways various flats	35+/children 10+	age	12
East	Gipton	Highways various flats	55+/no resident children	age	118
East	Gipton	Coldcotes Walk various flats	50+	age	8
East	Halton Moor / O'thorpe	Lakeland Court	45+/no resident children	age	58
East	Harewood	Bondgate 2 flats	35+/no resident children	age	2
East	Meanwood	Scott Hall Drive various flats	25+/no resident children	age	22
East	Meanwood	Stonegate Farm Close various flats	40+/no resident children	age	20
East	Moortown	Elmhurst Close various flats	40+/no resident children	age	15
East	Moortown	Saxon Green various flats	40+/no resident children	age	19
East	Moortown	Stonegates various flats	35+/no resident children	age	3
East	Moortown	Stonegates Road various flats	35+/no resident children	age	4
East	Moortown	Leafield Close various flats	40+/no resident children	age	5
East	Moortown	Queenshill Approach various flats	40+	age	6
East	Moortown	Fieldhouse Close various flats	40+	age	7
East	Moortown	Queenshill Drive various flats	40+	age	8
East	Moortown	Stonegate Road various flats	40+	age	11
East	Moortown	Leafield Towers	40+	age	59
East	Moortown	West Park Chase various flats	35+/no resident children	age	4
East	Moortown	Brackenwood Drive various flats	40+/no resident children	age	6
East	Moortown	Chandos Gardens various flats	35+/no resident children	age	12
East	Moortown	Brackenwood Green various flats(odds only)	40+/no resident children	age	12
East	Moortown	Lidgett Towers	30+/no resident children	age	54
East	Moortown	Norfolk House various flats	10+	age	2

East	Moortown	Leatham House various flats	10+	age	2
East	Moortown	Gray House	10+	age	2
East	Moortown	Leaconfield House Wetherby	10+	age	3
East	Moortown	Fairview House Wetherby	10+	age	3
East	Moortown	Birkmyre House	10+	age	3
East	Moortown	Rhodes House Wetherby	10+	age	3
East	Moortown	Hodgson House	10+	age	3
East	Richmond Hill	Saxton Gardens	45+	age	230
East	Seacroft North	Bailey Towers	40+/no resident children	age	60
East	Seacroft North	Brookland Towers	40+	age	60
East	Seacroft North	Seacroft Gate Blocks 1 & 2	40+/no resident children	age	118
East	Seacroft North	Barncroft Court, Grange, Heights, Towers	50+/no resident children	age	178
East	Seacroft South	Hollin Park Mount various flats	40+	age	4
East	Seacroft South	Hollin Park Avenue various flats	40+	age	4
East	Seacroft South	Inglewood Place	25+	age	18
East	Seacroft South	Dib Lane	40+	age	20
East	Seacroft South	Fearnville Close and Fearnville Drive	40+/no resident children	age	21
East	Seacroft South	Inglewood Drive	25+	age	44
East	Seacroft South	Parkway Court	35+/no resident children	age	87
East	Seacroft South	Parkway Grange	35+/no resident children	age	87
East	Seacroft South	Parkway Towers	25+/no resident children	age	98
East	Wetherby	all family houses 2B+	local conn	Local Conn	517
South	Garforth & Kippax	Family type housing	Local Conn	Local Conn	1038
South	Inner team	Cardinal Road, Cardinal Square, Cardinal Walk, Redhall Close, Redhall Crescent, Waincliffe Place	25+	age	83
South	Inner team	Meynell Heights	45+	age	94
South	Inner team	Crescent Towers	45+	age	96
South	Inner team	Beeston Hill and Holbeck new builds	excellent tenancy record 75% / other pref criteria 25%		76
South	Kippax	Various bedsits: Victoria Street, Allerton Bywater and Mount Pleasant Gardens	55+	age	38
South	Morley	Cottingley Heights	25+/no resident children	age	143

South	Morley	Cottingley Towers	25+/no resident children	age	144
South	Morley	Bank Street various flats	45+/no resident children	age	12
South	Morley	Bank Avenue various flats	45+/no resident children	age	45
South	Morley	Glen Grove: various flats	45+	age	8
South	Morley	Beacon Avenue: various flats	45+	age	8
South	Morley	Glen Mount: various flats	45+	age	11
South	Morley	Elmfield House various flats	45+/no resident children	age	12
South	Morley	Elmfield Court various flats	45+/no resident children	age	40
South	Morley	Birch Court various flats	45+/no resident children	age	44
South	Morley	Glen Road: Various flats	45+	age	51
South	Morley	Lewisham Court various flats	45+/no resident children	age	54
South	Rothwell	Lay Garth Place	55+	age	4
South	Rothwell	Carlton Lane	55+	age	4
South	Rothwell	Lay Garth Green	55+	age	12
South	Rothwell	Lay Garth Gardens	55+	age	19
South	Rothwell	Blackburn Court (various 1 bed flats and bedsits)	55+	age	24
South	Rothwell	Family type housing	Local Conn	Local Conn	751
South	Swarcliffe	Sherburn Court	55+	age	82
South	Swarcliffe	Primrose Road	55+	age	6
South	Swarcliffe	Field End	55+	age	10
South	Swarcliffe	Brooksbank Drive	55+	age	20
West	Armley	Town St various flats	30+	age	4
West	Armley	Fearnley Close various flats	40+	age	4
West	Armley	Second Ave various flats	30+	age	5
West	Armley	Tong Road various flats	30+	age	6
West	Armley	First Avenue various flats	30+	age	7
West	Armley	Parliament Place various flats	35+	age	10
West	Armley	Cheltenham St various flats	40+	age	27
West	Armley	Westerly Croft various flats	30+	age	45
West	Armley	Westerly Rise various flats	30+	age	45
West	Armley	Burnsall Gardens various flats	30+	age	46
West	Armley	Burnsall Grange	30+	age	95
West	Armley	Burnsall Croft	40+	age	97
West	Armley	Wortley Heights	35+	age	99
West	Armley	Poplar Court, Poplar Mount	21+	age	182
West	Armley	Wortley Heights, Wortley Towers, Clyde Court, Clyde Grange	Good neighbour	Good neighbour	396
West	Bramley	Flats in Bellmounts(15), Landseers (94), Newlay Lane(3), Rossefield (flats and bedsits)(111), Wellington Grove(16), Ashlea(7), Coal Hills(23), Intake Lane(10), Snowdens (81), Westovers(12), St Catherines(18), Upper Town Street(4)	35+	age	393
West	Bramley	Flats in Baths (12), Fairfield Close(27)	25+	age	39

West	Bramley	Flats in Fernbanks (39), Ganners (109), Langleys (27), Summerfields (71)	30+	age	246
West	Horsforth	Various - Holtdale Avenue, Close, Croft, Drive, Fold, Gardens, Garth, Green, Grove, Lawn, Place, Road, View and Way	Good neighbour	Good neighbour	272
West	Horsforth	Broadwalks (42), Springwell Close (10), Wilkinson Way (19)	40+	age	71
West	Horsforth	Windmill Lane (6)	40+	age	6
West	Kirkstall	Lea Farm Drive, Lea Farm Place, Lea Farm Grove: various flats	Good neighbour	Good neighbour	52
West	Kirkstall	Moor Grange Court	50+	age	58
West	Kirkstall	Iveson Grove various flats	45+	age	31
West	Pudsey	Andrew House (6), Blackett Street (3), Burton Street (12), Durham Court (6), East Court (6), Hainsworth Court (5), Hollin Park Road (8), Oakwell Court (6), Walton Croft (6): various flats	40+	age	52
West	Pudsey	Minster flats, Ripon House (9), Beverley Court (8), Durham Court (6), Lincoln Court (9), York House (9)	55+	age	41
West	Pudsey	New Street Grove (16)15, The Gardens (8)	50+	age	23
West	Pudsey	Acres Hall Avenue (27), Carlisle Road (3), Clifton Court (10), Fartown (8), Harley Rise (16), Highfield Green (16), Highfield Road (4), Lane End(4), Littlemoor Crescent (10), Rutland Court (18), Standale Crescent (8), Swinnow Gardens (4), Swinnow Green (7), Swinnow Road (11), Thorpe Road (16), Victoria Crescent(8), Washington Place (8) Westdale Drive (20), Westdale Grove (17), Westdale Road (12)	30+	age	226
West	Pudsey	Waterloo Road, Marsh View	55+, local connection to Pudsey, preference to Pudsey social housing tenants downsizing	age	8
West	Pudsey	Various: Crimbles Place (16) Claremont Grove (60)	50+	age	76
West	Pudsey	2-48 Chaucer Avenue (23), 1-39 Meadowhurst Gardens (31), 1-20 Mount Tabor Street (20), 21-27 Radcliffe Lane (4), 1-8 St Lawrence Close (8), 1-20 Tofts House Close (18), 31-53 Windmill Hill (12),	50+	age	116

West	Pudsey	Various: Rycroft Court (46), Rycroft Place (46), Rycroft Towers (46)	30+	age	137
West	Wortley	'Amber Cottage' Amberley Road	55+ and LC to Wortley	age	1
West	Wortley	Kitson Close	40+	age	2
West	Wortley	Toft Street	40+	age	2
West	Wortley	Privilege St	40+	age	4
West	Wortley	Privilege St	40+	age	5
West	Wortley	Thornhill Road	40+	age	6
West	Wortley	Hawkhurst Road	40+	age	6
West	Wortley	Amberley Gardens	40+	age	7
West	Wortley	Kitson Gardens	40+	age	8
West	Wortley	Thornhill Place	40+	age	11
West	Wortley	Evelyn Place, Silver Royd Hill, Marsden Street	55+, LC to Wortley, pref to Wortley social housing tenants downsizing	age	16
West	Wortley	Fawcett Gardens	30+	age	23
West	Wortley	Whincover Grange	50+	age	48
West	Wortley	Gamble Hill Croft	30+	age	93
West	Wortley	Addingham Gardens (12), Blackpool Place (4), Branch Road (3), Cow Close Road (7), Lower Wortley Road (5), Whingate Green (12), Gainsborough Place (8), Newton Square (10), Low Moor Side Court (16), Silver Royd Hill (11), Low Moor Side Close (3)	35+	age	91
West	Wortley	Farrow Green (20), Gamble Hill Close (5), Gamble Hill Drive (19), Fawcett Close (12), Silver Royd Close (7), Whincover Close (12), Whincover Bank (3), Whincover Grove (12), Whincover Hill (7)	40+	age	97
West	Wortley	Whincover gardens (40+)	40+	age	3
West	Wortley	Gamble Hill Grange	30+	age	98
West	Wortley	The Heights East and West	30+	age	119
	TOTAL				10125

We want your views on how we let our homes

Housing Leeds manages approximately 57,000 tenancies and makes between 4,500 - 5,000 lettings every year.

1. We are proposing to create a separate **tenant transfer policy** which would allow the council to offer a proportion of available homes to council tenants ahead of other applicants.

This would reward tenants with good tenancy records, help tenants who need to move home and free up council homes for other customers. Do you agree with the proposal to create a separate tenant transfer policy?

2. If we introduce a **tenant transfer quota**, what proportion of properties should be advertised for council tenants?
3. We are proposing that applicants may have a **home visit** before being offered a home. We will check people are paying their rent and looking after their home. Do you agree with the use of home visits?
4. Currently we allocate some family sized homes by giving preference to customers with a **local connection** to the council Ward area. These are in areas with few family homes becoming available, high demand and lack of affordable housing in neighbouring areas. Do you agree we should use local connection in other areas of the city with severe shortages of family sized homes?

5. We currently have a number of **local lettings policies** on flats which give preference to applicants over a certain age eg 40 years and over. Housing Leeds is proposing to reduce the number of these policies over the next 3 years.

Please note this question is about the overall approach to age restrictions. Any changes to existing local lettings policies will be subject to local consultation.

Do you agree that we replace the existing age restrictions with the groups listed below?

Please tick all that apply:

Home visits / tenancy checks ☐

Pre-tenancy training where prospective tenants have to attend sessions covering how to manage a council tenancy ☐

Preference to under occupiers where their move will free up a house for another family ☐

Preference to people in employment ☐

None of the groups listed above ☐

Other groups ☐ - please state: _____

You can let us have your comments by completing our survey at www.leeds.gov.uk/LPR2016. The closing date is 19 June 2016.

Your opinions will be taken into account when the revised lettings policy is drawn up.

The final version of the policy will be considered by the council's Executive Board later in the year.

Check the [Housing Leeds Facebook page](#) for further updates and details of consultation events. Details about the changes will be available on the council's website and in the Leeds Homes property flyer and website.

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Report of: Shona McFarlane, Chief Officer Access & Care Delivery, Adult Social Care

Report to: Inner North West Community Committee, Headingley, Hyde Park

Report author: James Turner (07843080216)

Date: 16 June 2016

To note

Inner North West Community Committee Briefing Neighbourhood Team – June 2016

1. Purpose of report

1.1. This report highlights steps taken to provide an integrated service for District Nursing, Community Matrons, Intermediate Care Services and area-based Social Work which formerly operated to geographical populations with therapy services spread across intermediate care and domiciliary physiotherapy.

2. Leeds Neighbourhood Model

2.1. The reasons for integrating are well documented:

- ❖ Better joined up care for the Citizens of Leeds
- ❖ A reduction in unplanned admissions into acute care
- ❖ Smoother discharge pathways
- ❖ Supporting people for longer in a community setting
- ❖ Government policy including The Care Act

3. Previous model

3.1. Formerly separate, citywide services such as District Nursing, Community Matrons, Intermediate Care Services and area-based Social Work operated to geographical populations with therapy services spread across intermediate care and domiciliary physiotherapy.

4. Main issues

4.1. What does the Leeds model look like today?

- 4.1.1. Adult services are now organised on a neighbourhood level working together in teams of Community Nursing, Community Therapy & Social Work known as “Neighbourhood Teams”.
- 4.1.2. There is one single point of access into the system and the 13 Neighbourhood Teams wrap around the GP practices they support.
- 4.1.3. The Neighbourhood Teams link with other specialist services brought into the local community e.g. Reablement, Geriatrician, Mental Health Liaison, Memory Support & Carers Support.
- 4.1.4. Teams work closely with family, friends, carers & other support networks, community, voluntary and 3rd sector organisations and with other Health & Social Care providers/partners.

4.2. What is working well?

- 4.2.1. There is an understanding and recognition that the issues are broader than just physical health and are based on a range of factors including choices, opportunities and aspirations all of which must be addressed to deliver improved health and wellbeing.
- 4.2.2. The teams adopt case management principles to integrate services around the needs of individuals and citizens benefit from a targeted, community-based approach to care that involves assessment, care planning, care co-ordination and review.
- 4.2.3. Monthly multi-disciplinary meetings are well established and attended by wide range of professionals including voluntary sector and both staff and service users have been involved in building and shaping the service model.
- 4.2.4. These services are beginning to embed within natural community settings and deliver a personalised approach based around the way people want to live their lives.

4.2.5. From the very beginning relationships have been built with community groups e.g. neighbourhood networks and liaison roles facilitate improved understanding and engagement.

4.2.6. The Neighbourhood Teams are working more closely with GPs, attending joint meetings in some cases. There is a good relationship with Clinical Care Coordinators at New Croft Surgery and Ireland Wood, and they attend case management meetings regularly. Strong relationships are developing with memory support workers and Moor Allerton Elderly Care (MAEcare).

4.2.7. We pride ourselves in Meanwood to be one of the only Neighbourhood Team's that have our main Voluntary Sectors present within monthly Case Management meetings. This proves extremely beneficial and also ensures tight links between the team and the third sector.

4.3. Continuing to develop the model

4.3.1. As the new processes are further tested and developed there are a number of things that all teams will continue to work on to support effective partnership working, including:

- ❖ Continuing to develop close working relationships with GP practices
- ❖ Strengthening case management meetings
- ❖ Building stronger links with Area and Citywide teams
- ❖ Developing an asset-based community focus
- ❖ Exploring New Models of Care

5. Benefits - Individual Outcomes

- ❖ Connection to community groups reduces social isolation
- ❖ Restored confidence of carer and individual in care team
- ❖ Improved diet and nutrition
- ❖ Addressed personal safety concerns
- ❖ Increased independence
- ❖ Improved home environment

6. Benefits – Clinical Outcomes

- ❖ Reduced dependency/full withdrawal of/changes to appropriate medication
- ❖ Regular monitoring and review enabling early intervention
- ❖ Fewer GP or community matron visits
- ❖ Fewer hospital admissions
- ❖ Prevented long term care admission
- ❖ Appropriate dementia support in place

7. Conclusion

- 7.1. A period of consolidation will enhance relationships within teams as the services continue to grow together and the development of a Neighbourhood Leadership Community will help provide strategic direction.
- 7.2. Work will continue with primary care and mental health services and the development of a shared performance culture and a service specification for neighbourhood teams and will help drive the improvement of patient outcomes.
- 7.3. Social Care intervention brokered by health colleagues will allow services to be put in place to support independence rather than to reactively manage emergencies.
- 7.4. Better and more systematic use of third sector and community services will continue to sustain independence and promote an asset-based approach.

8. Recommendations

- 8.1. That Elected Members note the above update.
- 8.2. That Elected Members note the desire to return to the Community Committee Chairs Forum in July with a summary of this round of updates and also a proposal to open discussions about the possibility of holding Integration Workshops involving members, citizens, health and adult social care professionals, volunteer and third sector representatives and other partners.